

Board of Selectmen Meeting

Tuesday, September 10, 2019 7:00 PM 36 Bartlet Street, Andover, MA 01810 Selectmen's Conference Room

- I. Call to Order - 7:00 P.M.
- II. **Opening Ceremonies**
 - A. Moment of Silence/Pledge of Allegiance
- III. Communications/Announcements/Liaison Reports
- IV. Citizens Petitions and Presentations
- V. **Public Hearing**
 - A. National Grid Pole Petition (10 minutes)

Board to discuss and consider voting to approve a petition of National Grid to install (1) SO pole on Andover Street beginning at a point approximately 300 feet east of the centerline of the intersection of Andover Street and Dascomb Road and containing approximately 30 feet in a southeast direction. Installing (1) new pole 7600 between pole 7602 and pole 2650 on the south side of the road approximately 6 feet behind the guardrail.

B. Columbia Gas - (10 minutes)

Board to discuss and consider voting to approve a petition of Columbia Gas requesting permission to excavate for purposes of replacing and/or extending its mains according to submitted blueprints hereto annexed and made a part of this petition, and to make the necessary house connections along said extensions as follows: This project is to replace approximately 2300 feet of cast iron and bare steel gas main in Andover. The project scope includes Hidden Road (from South Main Street to Lantern Lane), Gardner Avenue and Forbes Street (from Hidden Road to Karlton Circle.)

C. Columbia Gas - (10 minutes)

Board to discuss and consider voting to approve a petition of Columbia Gas requesting permission to excavate for purposes of replacing and/or extending its mains according to submitted blueprints hereto annexed and made a part of this petition, and to make the necessary house connections along said extensions as follows: This project is to install approximately 40 feet of 4" PHIP gas main on Charlotte Drive from the end of the existing gas main towards 15 Charlotte Drive in order to install a new gas service to the requested meter location at 15 Charlotte Drive.

OWN OF ANDOVER, MASS

D. Columbia Gas - (10 minutes)

Board to discuss and consider voting to approve a petition of Columbia Gas requesting permission to excavate for purposes of replacing and/or extending its mains according to submitted blueprints hereto annexed and made a part of this petition, and to make the necessary house connections along said extensions as follows: To excavate approximately 2800 feet on High Plain Road from Beacon to 79 High Plain Road and 1,000 feet on Virginia Road and Shirley Road, for the purpose of replacing the Cast Iron/Bare Steel-low pressure gas main with Plastic-high pressure in order to retire the Andover low pressure system. All existing gas services within the project scope will be tied into the new Plastic-high pressure main. As part of the project, the low pressure gas regulator vault across from 185 Lowell Street and redundant gas main on Beacon Street (390' of 6" ST-LP) and Lowell Street (665' of 6" CI-LP) will be retied.

E. <u>Liquor License Hearing</u>– (10 minutes)

Board to discuss and consider voting to approve a request for a change of officers/directors, change of ownership interest, transfer of stock, change of manager, and change of hours to its Farmer Series Pouring Malt Beverage License for Oak & Iron Brewing, Co., Inc. located at 18 Red Spring Road in Andover.

F. Liquor License Hearing - (10 minutes)

Board to discuss and consider voting to approve an application by Andover Restaurant Group d/b/a LaFina for a new All Alcohol Restaurant Alcoholic Beverage License at 27 Main Street.

G. Liquor License Hearing - (10 minutes)

Board to discuss and consider voting to approve a request for a change of officers/directors and a change of stock to its Retail Package All Alcoholic Beverage License for Prayosha108 Corp. d/b/a Andover Spa located at 9 Elm Street.

H. Liquor License Hearing - (10 minutes)

Board to discuss and consider voting to approve a request by Andover Country Club, Inc. to extend its pouring hours for December 31, 2019 – January 1, 2020 from 1:00 a.m. to 1:30 a.m. with a close time of 2:00 a.m. at their location at 60 Canterbury Street.

VI. Regular Business of the Board

A. <u>Bertucci's Restaurants, LLC Liquor License Change in Manager – (10 minutes)</u>
Board to review and consider voting to approve a request from Bertucci's Restaurants, LLC d/b/a Bertucci's for a change of manager to its Wine and Malt Alcoholic Beverage License at 90 Main Street.

B. 311 and Citizen Response Management Function - (15 minutes)

Board to receive an update and overview on the launch of Andover Central, the town's citizen response management function and 311 system.

VII. Consent Agenda

A. Appointments by the Select Board

Board to approve the annual appointment and re-appointment of Election Officers pursuant to MGL Chapter 54, Section 12, as printed in the consent agenda and as recommended by the Town Clerk:

Department	Name	Position	Rate/Term	Date of Hire
Town Clerk's Office	John Gardner	Pollworker	\$9.25/hour	9/10/19

B. Appointments by the Town Manager

Board to vote that the following appointments by the Town Manager be approved:

Department	Name	Position	Rate/Term	Date of Hire
Planning Board – 5 yr Term	Rocky Leavitt (Joan Duff)	Full Member	Term Expires 6/30/24	9/10/19
Planning Board – 5 yr Term	Morgan von Prelle Pecelli (Rocky Leavitt)	Associate Member	Term Expires 6/30/24	9/10/19
Town Manager's Office	Kathryn Forina (Tonia Magras)	Executive Assistant to the Town Manager	\$76,000.00/yr	9/9/19
Facilities	Brian Vining (Joseph Sgrosso)	Carpenter	\$65,383/yr	9/30/19
Facilities	Larry Johnson (Wayne Belloir)	Carpenter	\$64,111/yr	9/30/19
Department of Public Works	Joseph Thompson (Scott Silva)	Water Meter Reader	\$54,616.34/yr	9/11/19
Memorial Hall Library	Andrew Halloran (Juliana Harrer)	Library Page	\$10.00/hour	9/16/19
Community Services -Recreation	Debra DiCenso	Kid Care Director	\$28.00/hour	8/28/19
Community Services -Recreation	Amanda Sanzo	Kid Care Director	\$24.00/hour	8/28/19
Community Services -Recreation	Jennifer DeFrancesco	Kid Care Assistant Director	\$19.00/hour	8/28/19
Community Services -Recreation	Julianna Barbaro	Kid Care Rec Counselor	\$11.25/hour	8/28/19
Community Services -Recreation	Imani Psychic	Kid Care Rec Counselor	\$12.00/hour	8/28/19
Community Services -Recreation	Lorena Menniti	Kid Care Assistant Director	\$20.00/hour	8/28/19
Community Services -Recreation	Anthony DiCenso	Kid Care Assistant Group Leader 1	\$12.25/hour	8/28/19

Community Services	Jeffrey Modlish	Kid Care Group	\$15.75/hour	8/28/19
-Recreation		Leader		
Community Services	Amanda Ott	Kid Care Assistant	\$12.00/hour	8/28/19
-Recreation		Group Leader 1		
Community Services	Alexander	Warrior Football /	\$11.25/hour	8/26/19
-Recreation	Weinreb	Baseball Coach		
Community Services –	Ashley Smith	Goals for Girls	\$11.25/hour	8/28/19
Recreation		Counselor		
Community Services	Henry Dao	Seasonal	\$12.00/hour	9/4/19
-Youth Services				
Community Services	Maude Focke	Seasonal	\$12.00/hour	9/4/19
-Youth Services				2
Community Services	Jyles Amirault	Seasonal	\$12.00/hour	9/4/19
-Youth Services	385			
Community Services –	Jaden Johnson	Seasonal	\$12.00/hour	9/4/19
Youth Services				
Community Services –	Elias Maita	Seasonal	\$12.00/hour	9/4/19
Youth Services				
Community Services –	Jasmine Meade	Seasonal	\$12.00/hour	9/4/19
Youth Services	^			
Community Services –	Lillian Jagger	Seasonal	\$12.00/hour	9/4/19
Youth Services				
Community Services –	Isabel Zhou	Seasonal	\$12.00/hour	9/4/19
Youth Services	-			
Community Services –	Hanna Reagan	Seasonal	\$12.00/hour	9/4/19
Youth Services				

VIII. Approval of Minutes

Board to approve minutes from the following meetings:

1. August 12, 2019

VIIII. Adjourn

If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact Kathryn Forina in the Town Manager's Office at 978-623-8215 or by email at kathryn.forina@andoverma.us

MEETINGS ARE TELEVISED ON COMCAST CHANNEL 22 AND VERIZON CHANNEL 45



Town Clerk's Office

36 Bartlet Street Andover, MA 01810 978-623-8230 townclerk@andoverma.gov

NOTICE

You are hereby notified that a Public Hearing will be held by the Andover Select Board at the Town Offices on Bartlet Street, in the third floor Selectmen's Conference Room on Tuesday, September 10, 2019 at 7:00 P.M.

This hearing is being held on a petition of National Grid requesting permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

To install (1) SO pole on Andover Street beginning at a point approximately 300 feet east of the centerline of the intersection of Andover Street and Dascomb Road and containing approximately 30 feet in a southeast direction. Installing (1) new pole 7600 between pole 7602 and pole 2650 on the south side of the road approximately 6 feet behind the guardrail.

Petition# 27994707

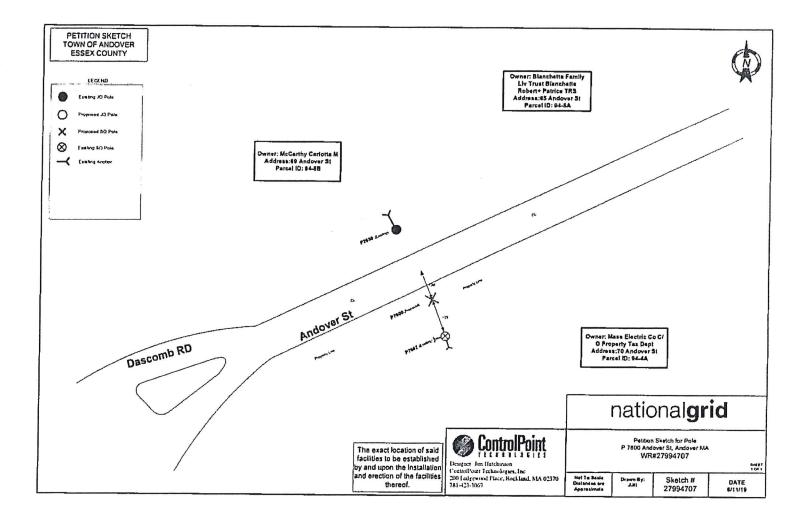
Plan(s) of the proposed work can be found in the Meeting Packet on the Board of Selectmen page on the Town of Andover website, www.andoverma.gov.

Should you have any major concerns about this proposal, please call Jim Hutchinson, 781-423-3067, prior to the above-mentioned Select Board's meeting date. A representative of the company will be available at 6:45 P.M. on the above date to answer any other questions you may have relating to the proposed work.

> By order of the Select Board

Town Clerk

Date: September 1, 2019 Petition# 27994707



Questions contact – Jim Hutchinson 781-423-3067

PETITION FOR POLE AND WIRE LOCATIONS

North Andover, Massachusetts

To the Board of Selectmen Of Andover, Massachusetts

NATIONAL GRID requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Andover St. - National Grid to install (1) SO pole on Andover St. beginning at a point approximately 300 feet east of the centerline of the intersection of Andover St. and Dascomb Rd. and continuing approximately 30 feet in a southeast direction. Installing (1) new pole 7600 between pole 7602 and pole 2650 on the south side of the road approximately 6 feet behind the guardrail.

Location approximately as shown on plan attached.

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked — Andover St. - Andover, Massachusetts.

27994707

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

NATIONAL GRID		0.1
BY	Dave	Johnson/lla
Engineering Departme	ent	



Town Clerk's Office

36 Bartlet Street Andover, MA 01810 978-623-8255 townclerk@andoverma.gov

NOTICE

You are hereby notified that a Public Hearing will be held by the Andover Select Board, on Tuesday, September 10, 2019 in the 3rd Floor Conference Room, 36 Bartlet Street, at 7 p.m.

This hearing is being held on the petition of Columbia Gas requesting permission to excavate for purposes pf replacing and/or extending its mains according to blueprints hereto annexed and made a part of this petition, and to make the necessary house connections along said extensions, as follows:

This project is to replace approximately 2300 feet of cast iron and bare steel gas main in Andover. The project scope includes Hidden Road (from South Main Street to Lantern Lane), Gardner Avenue and Forbes Street (from Hidden Road to Karlton Circle).

JO#: 17-0841883-00

Should you have any major concerns about this proposal, please call Veena Kothapalli, 978-314-8061, prior to the above-mentioned Select Board's meeting date. A representative of the company will be available at 6:45 P.M. on the above date to answer any other questions you may have relating to the proposed work.

Plan(s) of the proposed work can be found on the Town of Andover web site at www.andoverma.gov in the Open Meeting Calendar by searching under the public hearing date.

By order of the Select Board

Austin Simko Town Clerk

Austri Limp

Plan No.: **17-0841883-00** Date: September 1, 2019



INSTALLATION ORDER NUMBER 17-0841883-00 ABANDONMENT ORDER NUMBER 17-0841884-00 **PROJECT ID 17-48840 HIDDEN RD, ANDOVER**

JOB TYPE: REPLACEMENT (557/558)

PROJECT INFORMATION

FIELD ENGINEER/TECHNICIAN:

K MURRAY K WELLS / J ANGELARI

CONSTRUCTION FLL: PERMITS:

CITY PERMIT STATE PERMIT

TCC/LOA:

ENVIRONMENTAL PERMIT

COUNTY:

ESSEX (009) 0000401 AND-063

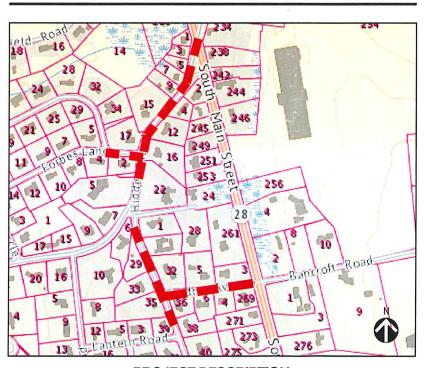
1-800-525-8222

SYSTEM NUMBER(S): 24 HR. EMERGENCY LINE:

TAX DISTRICT/TOWNSHIP ID: MAP/GRID NUMBER:

> 80001012 COLUMBIA GAS OF MASSACHUSETTS

VICINITY MAP



PROJECT DESCRIPTION

THIS PROJECT IS TO REPLACE APPROXIMATELY 2300' OF CAST IRON AND BARE STEEL GAS MAIN ON HIDDEN ROAD. GARDNER AVE, AND FORBES LANE IN ANDOVER. THIS PROJECT IS PLANNED DUE TO A MUNICIPAL PAVING PROJECT ON HIDDEN ROAD AND GARDNER AVE.

SHEET INDEX

DWG.	DESCRIPTION	
T-1	TITLE SHEET	
GN-1	GENERAL NOTES	
ENV-1	ENVIRONMENTAL PLAN NARRATIVE	
O-1	OVERVIEW SHEET	
L-1 - L-2	LAYOUT PLANS	
D-1	CONSTRUCTION DETAILS	

PROJECT SUMMARY TABLE

PRO	POSED IN	STALLAT	ION			PROF	OSED ABANDONI	MENT
LENGTH (FT)	SIZE	(IN)	TYPE		LENGTH (-Т)	SIZE (IN)	TYPE
1,600'	6'		PH		790'		8°	CI
730 ^t	4'		PH		70'		6⁵	CI
					930'		4°	CI
					55'		8"	PL
					20'		6°	PL
					455'		6°	ST
2,330	2,330 TOTAL INSTALLATION (FEET))	2,320		TOTAL ABAND	ONMENT (FEET)	
		PI	ROPOSE	D G	AS SERV	/ICE	S	
		REPL	ACEMENTS	Т	IE OVERS	то	TAL SERVICES	METER OUTS
ESTIMATED GAS SI	ERVICES		10		12		10	7





PROPOSED

	REVISIONS					
0	7/5 19	INITIAL IS	SSUE - PERMIT C	OPY		
REV. #	DATE		DESCRIPTIO	N1		
ESIGNED BY	KM	URRAY	7/3/19	976-802-572		
RAWN BY	KM	URRAY	7/3/19	978-802-572		
HECK'D BY		X	Х	Х		
		_	_			

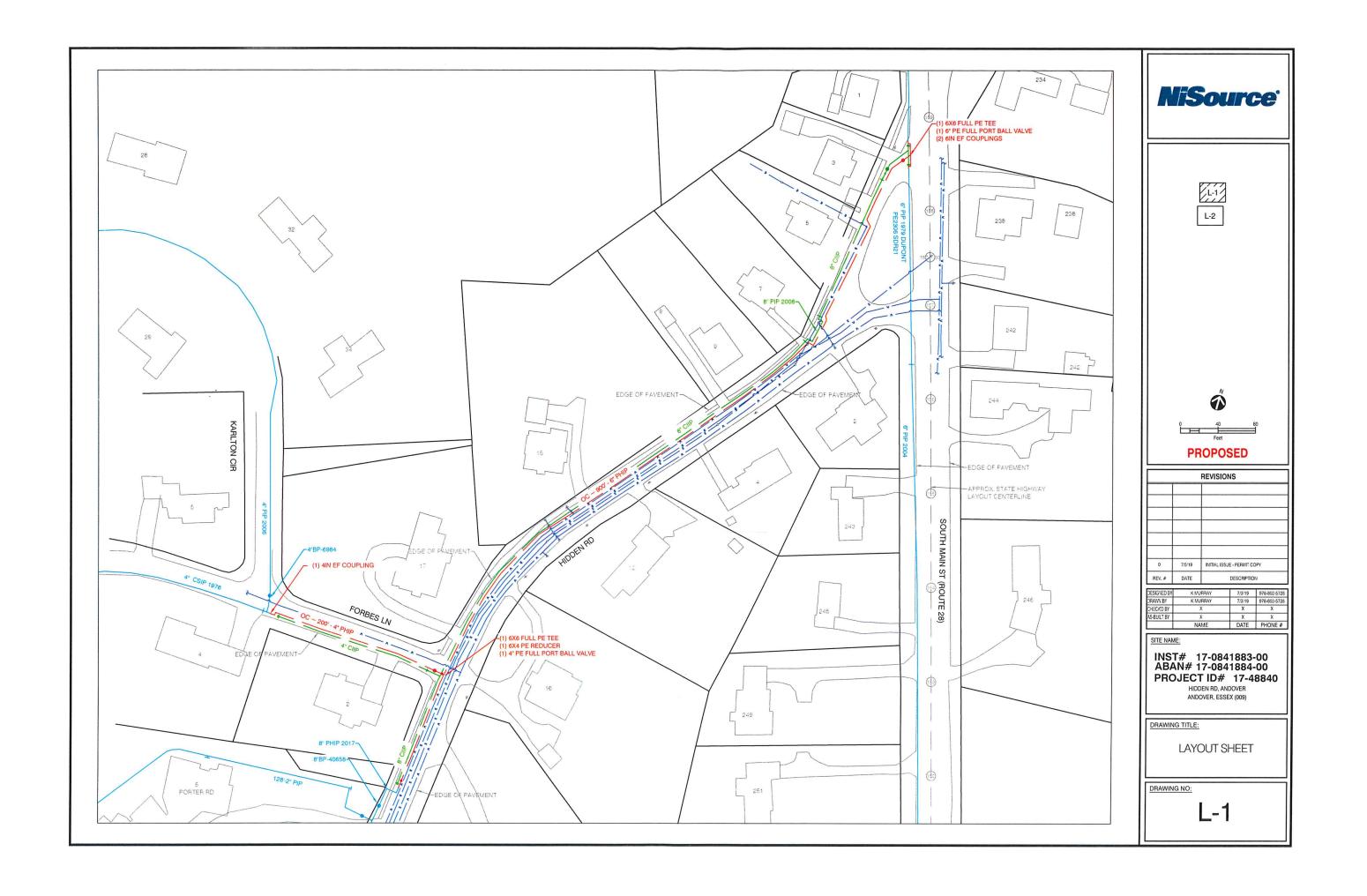
SITE NAME:

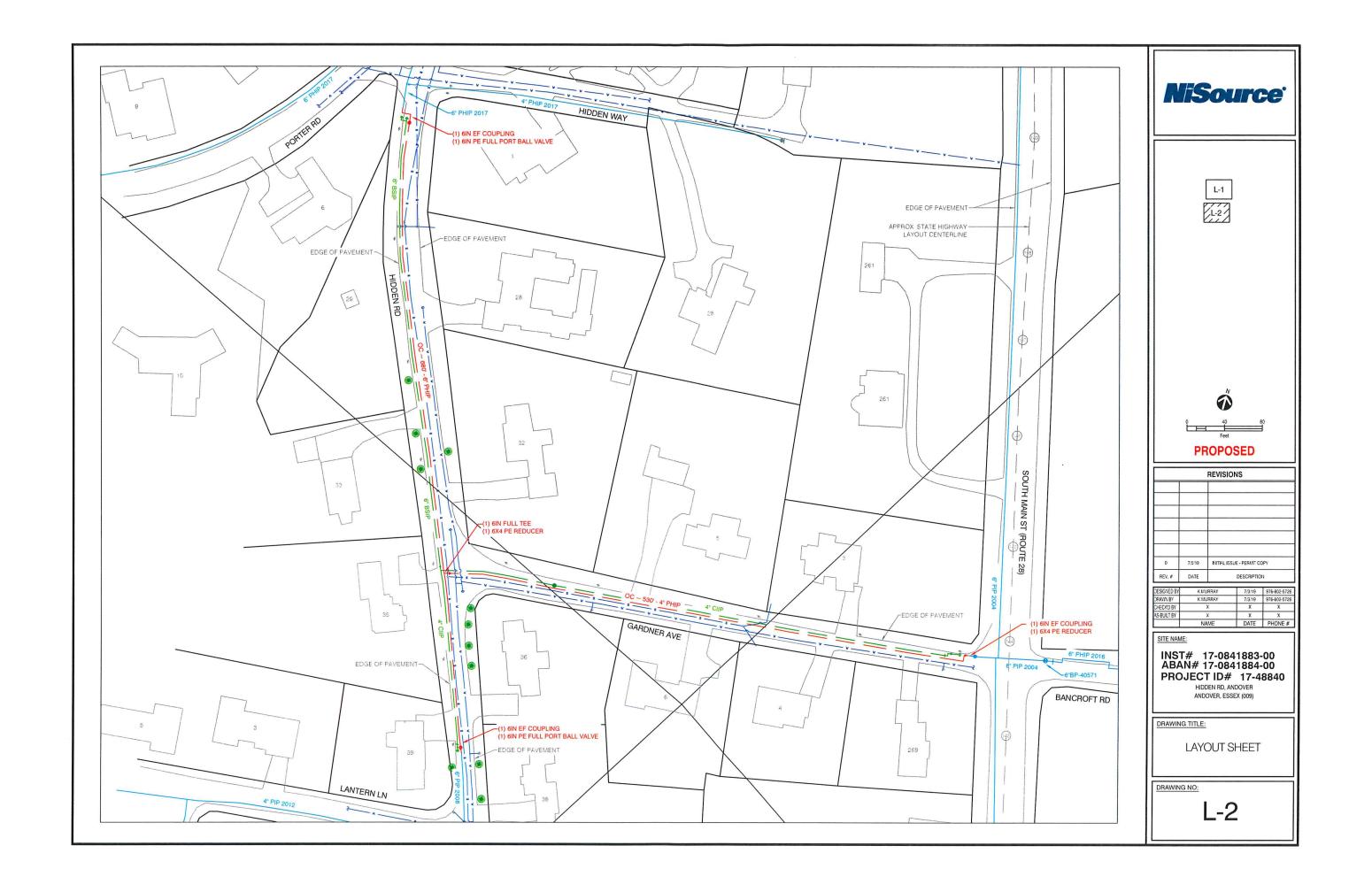
INST# 17-0841883-00 ABAN# 17-0841884-00 PROJECT ID# 17-48840 HIDDEN RD, ANDOVER

DRAWING TITLE:

TITLE SHEET

DRAWING NO:





General Notes

- 1. The proposed gas main shown is approximate and is subject to change
- 2. Property lines, structures, street lines, etc. were compiled using the NiSource GIS and are to be considered approximate.
- Existing utilities, where shown, have been compiled from above ground evidence only and are to be considered approximate, NiSource does not guarantee the location of the underground utilities shown or that all existing utilities and/or subsurface
- 4. This project will adhere to all applicable federal, state or local permitting requirements for abandonment and installation of natural gas pipelines. All Federal, State, and Local codes and standards will be adhered including, but not limited to, the following:

Code of Federal Regulations (CFR)

49 CFR 192 Pipeline Safety Regulations

29 CFR 1910 Occupational Safety and Health Administration (OSHA)

American Society of Mechanical Engineers (ASME)

ASME B31.8 Gas Transmission and Distribution Piping Systems

- 5. All NiSource design codes and standards will be adhered to as applicable. These standards include but are not limited to the following (note state-specific designations where applicable):
 - GS 1100.010(IN, KY, MA, MD, OH, PA, VA) Locating Gas Facilities
 - GS 1100.040 (MA and VA only) Damage Prevention When Using Conventional Excavation Technologies
 - GS 1100.050(IN, OH, VA) Damage Prevention Using Trenchless Technology
 - GS 1170.010(IN) Gas Control Room Management
 - GS 1210.010(MA) Nondestructive Testing And Visual Inspection
 - GS 1300.010 Fusion And Mechanical Joining
 - GS 1301.010 Plastic Pipe Fusion And Mechanical Joining Qualification Of Personnel
 - GS 1302.010(VA) Butt Fusion Joining
 - GS 1304.010 Electrofusion Joining
 - GS 1320.010 Mechanical Coupling Connections
 - GS 1323.010 Flange Connections
 - GS 1400.010 Corrosion Control General
 - GS 1410.010(VA) Metallic Pipeline Exposures
 - GS 1420.035 Coating Repair Methods For Mill Applied Coatings
 - GS 1420.040 Coating Methods For Girth Welds, Fittings, Risers & Other Below Grade Appurtenances
 - GS 1420.410 Corrosion Control Inspection Of Steel Pipe Coating
 - GS 1420.510 Installation Of Galvanic Anodes
 - GS 1420.520 Installation Of Test Stations GS 1430.320 Ultrasonic Thickness Gauge

 - GS 1500.010(MA, OH) Pressure Testing
 - GS 1670.020(IN, KY, MA, MD) Odor Level Monitoring GS 1670.040 Pipeline Conditioning New Pipelines
 - GS 1680.010 Tie-Ins And Tapping Pressurized Pipelines
 - GS 1680.020 Plastic To Steel Transition Connections
 - GS 1680.040 Squeeze Off Procedure For Plastic Pipe
 - GS 1680.050 Squeeze Off Guidelines For Steel Pipe
 - GS 1690.010 Purging
 - GS 1708.020(IN, KY, MA, MD, PA) Leakage Surveys
 - GS 1740.010(MA, OH, PA, VA) Abandonment Of Facilities
 - GS 1740.012(MA, PA) Abandoning Facilities Service Tee Removal
 - GS 1742.010(VA) Discontinuing Gas Service GS 1754.010(KY, OH) Operation And Maintenance Of Pressure Gauges
 - GS 1770.010 Prevention Of Accidental Ignition
 - GS 1782.010(MA) Protecting Cast Iron Pipelines
 - GS 3000.020(VA) Inspection Of Materials
 - GS 3000.900 Work Site Restoration
 - GS 3010.030 Bends And Elbows
 - GS 3010.050(IN, MA) Installation Of Pipe In A Ditch
 - GS 3010.060(IN) Installation Of Plastic Pipe
 - GS 3010.080(MA, OH, VA) Underground Clearance
 - GS 3010.090(IN, MA, PA, VA) Cover GS 3010.100(VA) Transmission Lines And Distribution Mains - Trenchless Technology
 - GS 3010.102(VA) Directional Boring
 - GS 3010.210(MA only) Use Of End Caps On Steel Pipe
 - GS 3020.030 Service Line Connections To Main Piping
 - HSE 4100.010 Hazardous Atmosphere Considerations HSE 4100.020 Work Zone Traffic Protection
 - HSE 4100.040 Excavation (Trenching) Safety
 - HSE 4120.010 Welding And Cutting
 - HSE 4200.020 Protective Footwear
 - HSE 4200.030 Eye And Face Protection HSE 4200.040 Hand Protection
 - HSE 4200.050 Head Protection
 - HSE 4440.030(KY, MA, MD, OH, PA, VA) Spoil Handling During Excavations
 - ON 18-09 Additional Requirements For Tie-Ins Involving Low Pressure Facilities
 - WM Columbia Gas Welding Manual

- 6. Prior to beginning any excavation on site, the person responsible for earth moving shall notify utility owners of their intent to excavate and to have the exact locations of the utility lines marked by contacting the one call center in their state subject to any applicable state advance notification requirements.
- 7. Proposed or completed gas facility installation location references may be indicated by a combination of the following codes:

F - FRONT BK - BACK

L - LEFT

R - RIGHT

B - BUILDING EDGE

CLP - CENTER OF PAVEMENT

CLR - CENTER OF RIGHT-OF-WAY

CEL - CENTER OF EASTBOUND LANE

CWL - CENTER OF WESTBOUND LANE

CNL - CENTER OF NORTHBOUND LANE

CSL - CENTER OF SOUTHBOUND LANE

CU - CURB

D - DRIVEWAY EDGE

EP - EDGE OF PAVEMENT

ES - EDGE OF SIDEWALK

PL - PROPERTY LINE

DRAWING LEGEND

00	Main	Cum	bology	

Existing Gas Main Existing Gas Main to Be Abandoned Proposed Gas Main

Proposed Gas Main Uprate Gas Main Material/Pressure Label References CS CI BS WI Coated Steel Gas Main Cast Iron Gas Main Bare Steel Gas Main

Wrought Iron Gas Main High Density Polyethylene Gas Main Medium Density Polyethylene Gas Main

PH PM LP IP Low Pressure Intermediate Pressure MP Medium Pressure HP High Pressure

Gas Main Installation Method Label References
AT Attached

Attached BH BLGH Bridge Hanger **Building Hanger** Directional Bore DB IS OC PB PL RT (E) (P) Inserted Open Cut Pneumatic Bore Plowed Roof Top Existing Proposed

Weld Location Gas Main Tie-in Location

Gas Main Abandonment Location

Gas Facility Symbology ⊗4"GV Gas Valve (Gate - GV, Plug - PV, PE Ball - BP, ST Ball - BV

Critical Gas Valve 02"HVTT O2"SST

High Volume Tapping Tee Pressure Control Fitting - ShortStopp Tee Pressure Control Fitting - Spherical Tee O4"SPH O 6"MF-BO Pressure Control Fitting - Mueller Bottom-out Pressure Control Fitting - Mueller Side-out 96"MF-SO O4"MF-FT Pressure Control Fitting - Mueller Flange Tee Pressure Control Fitting - ShortStopp Pressure Control Fitting - ShortStopp X4"SS

¤4"MF ×6x4 POLYTAP Polytapp Side Saddle Fitting

End Cap Reducer

Electronic Marker Flush-mounted Tracer Wire Station

Post Pipeline Marker with Tracer Wire Gas Main Marker without Tracer Wire 177 Test Well

Regulator Station Single Customer Regulator Meter with Regulator Test Point (Station)

Gas Service Tie-over Gas Service Replacement Meter Move Out

Swing Tie Symbology Telephone Manhole Drain Manhole

Electric Manhole Catch Basis Sewer Manhole Fire Hydrant Utility Pole Property Marker Telephone Pedesta Television Pedestal

Unknown Manhole Water Box Water Gate Electric Pedestal

Iron Pin Light Pole **PROPOSED**

NiSource'

		REVISIONS
0	7/5/19	INITIAL ISSUE - PERMIT COPY
REV.#	DATE	DESCRIPTION

DESIGNED BY	K MURRAY	7/3/19	978-802-5728
DRAWN BY	K MURRAY	7/3/19	978-802-5728
CHECK'D BY	Х	X	Х
AS-BUILT BY	Х	X	Х
	NAME	DATE	PHONE #

SITE NAME:

INST# 17-0841883-00 ABAN# 17-0841884-00 PROJECT ID# 17-48840 HIDDEN RD, ANDOVER ANDOVER, ESSEX (009)

DRAWING TITLE:

GENERAL NOTES

DRAWING NO:

Environmental Plan Narrative

- A Site-Specific Erosion Control plan is required for this project. This plan, with the project Environmental Compliance Plan (ECP), provide information regarding all environmental requirements.
- 2. The project ECP and the site-specific EC plan must be reviewed with environmental, construction and contractor personnel prior to the start of construction activities. This includes any tree clearing activities required prior to the start of pipeline construction.
- All NiSource construction activities must be performed in accordance with the NiSource Environmental Construction Standards (ECS) and the project ECP.
- 4. All NiSource construction projects must have a clearly defined work area or limits of disturbance (LOD). The LOD includes the permitted project area and any additional work space needed for laydown yards, soil stockpiling areas, access routes, etc. Identify the LOD in the field with NRP or the Environmental Inspector before work starts and notify NRP of any additional work space that may be needed.

Description and Minimum Requirements for Erosion and Sediment Control Measures

The information provided below outlines the purpose of common EC measures and how and when they shall be applied to the site. Figures showing installation details are provided in the NiSource ECS manual. Requirements outlined in the site-specific EC plan must be implemented in addition to these minimum requirements.

Perimeter Barriers: Perimeter barriers, such as silt fence and compost filter sock may be installed along the outside of the project area or around sensitive areas to slow and filter sediment laden runoff before it leaves the work area.

These measures are required in the following areas:

- 1. When work is occurring adjacent to streams, wetlands or other sensitive areas.
- 2. Around HDD bore pits adjacent to streams, wetlands or other sensitive areas.
- 3. Around soil stockpiles that will remain uncovered for greater than one working day.
- . Where any work areas or excavations will remain disturbed (unstabilized) for longer than one working day

Inlet Protection: Storm drain inlet protection, both curb and drop inlets, are required in active work areas where there is functioning storm sewer to slow and filter water draining into the system. In areas where the work area is adjacent to, or water from the site flows onto a paved roadway, inlet protection will be placed in all functioning outlets.

Check dams: Rock check dams may be installed in areas of concentrated flow in a ditch line to slow runoff and allow sediment to settle prior to discharge. Check dams may also be used as a break in a perimeter barriers where runoff is concentrated and perimeter barriers are insufficient to detain runoff. Check dams are required when working in ditch lines where work will remain active for more than 1 day and as a supplementary measure determined to be needed during construction.

Dewatering Devices: A filter bag, or other approved dewatering device, must be used during all dewatering activities to remove suspended sediment from the water prior to discharge into the environment. Dewatering devices must be used in areas including, but not limited, to trench or pit dewatering and treatment of excess HDD mud.

Construction Entrances: In cases where vehicular access from the work area occurs at a single point for multiple days, a rock construction entrance must be installed. A stabilized construction entrance may not be feasible during construction within or immediately adjacent to a roadway as the construction project moves linearly along the road. In these cases, care should be taken to minimize vehicular access and the roadway shall be regularly cleaned of tracked sediment throughout the work day. Alternatives to rock entrances include the placement of timber mats or similar non erodible materials. Use of these alternatives must be approved by the NRP group or environmental inspector.

Trench Plugs/Breakers: Trench breakers consist of sand or earth filled sacks placed at intervals along the pipeline trench. Trench breakers may be installed at intervals within the trench to reduce water velocity along the pipeline bedding that can result in erosion during construction and after backfilling. Trench plugs consist of clay, bentonite or other impermeable material and are required adjacent to stream and wetland crossings to ensure that the flow of water along the trench line does not impact the waterbody.

Temporary Stabilization: Temporary stabilization includes the placement of an annual or cover crop and a straw or other mulch covering to protect disturbed areas from precipitation. In certain cases where redisturbance will occur prior to a normal germination period, temporary stabilization with mulch or other covering may be completed without the application of seed.

Temporary stabilization will be completed on the following areas to reduce erosion from bare ground during rainfall events:

- 1. Any areas, including stockpiles or tie-in pits, which will remain open overnight without perimeter controls.
- Any work area that will remain bare/disturbed longer than 7 days (4 in PA) without being actively worked within that time. Seeding must be completed within this time window.

Permanent Stabilization: Includes the placement of a permanent seed mix and a straw or other mulch covering to permanently stabilize the disturbed areas. Proper ground/seed bed preparation (e.g. topsoiling, raking, decompaction) shall be completed as appropriate to the existing site area to provide a sufficient surface for seed germination.

Permanent seeding shall be completed immediately after work completion in all work areas without structural controls; regardless of whether the surrounding area is vegetated. Permanent seeding shall be applied within 7 days (4 days in PA) of work completion in areas all other areas; with the exception of work area protected by adequate structural controls where the surrounding area is an active construction site and was not vegetated prior to the start of work.

Erosion Control Blanket/Matting: Erosion control blanket is a straw matting that can be rolled out over a disturbed area and secured using pins or stakes. This blanket may be used on steeper sloped areas to hold seed and mulch in place. Erosion control blanket can also be useful in protecting the seed and holding moisture in dry, windy areas. Erosion control blanket must be used in restoration adjacent to streams or wetlands. It should also be used in areas with high erosion potential (e.g. steep slopes, embankments, ditch lines).

Maintenance: The job site shall be inspected by construction personnel at the end of each day to ensure that any controls are functioning and that the work area is sufficiently contained. Required maintenance of NiSource installed controls or corrective actions shall be performed immediately or within the time frames noted by an Environmental Inspector.

Measures previously installed by third parties shall be maintained by NiSource under the following circumstances:

- The control is not properly functioning and is being used to contain sediment and prevent erosion immediately adjacent to NiSource work.
- 2. Damage to the control is the result of work performed by NiSource.

Projects within Third Party Construction Sites:

In situations where NiSource projects are being completed within a larger project or development area, NiSource is still responsible for ensuring our work is in compliance with all laws and regulations. This must be documented under one of the following scenarios:

- Prior to the start of construction activities, a qualified NiSource representative will verify that all NiSource work activities will be covered under the third party's approved site plan and/or SWPPP and that the appropriate EC measures are installed and functioning. This review will be documented and retained in the project records.
- 2. If the EC measures required by the third party's approved site plan are not present or functioning, NiSource construction activities may commence under the following conditions:
 - a. All disturbed NiSource work areas are stabilized at the end of the work day.
 - Any NiSource work areas requiring disturbance over one working day (e.g. stockpiles, tie-in pits) will require perimeter controls or temporary mulching or covering on a daily basis.
 - The overall project SWPPP is present/available and all NiSource activities remain within compliance of all outlined requirements
 - d. Any additional permits required for the NiSource work are obtained.
 - t. The third party permit holder is informed of the site deficiencies and NiSource's plan to complete the work.

Final stabilization measures shall be completed as described in the applicable Temporary or Permanent Stabilization sections above to match the adjacent conditions of the third party project.

In addition to the preceding methods, the following erosion control measures will be used on a daily basis regardless of whether the work area is inside third party controls:

- Perimeter barriers around bore pits at wetland/ stream bores
- Dewatering activities using a filter bag or other approved method
- Roadway cleaning daily for sediment tracked onto paved surfaces

Wetland and Stream Crossings, Sensitive Areas:

All wetlands, stream crossings and other sensitive areas (e.g. managed lands, parks, and endangered species habitat areas) must be marked in the field with caution flagging prior to the start of clearing activities and/or land disturbing activities.

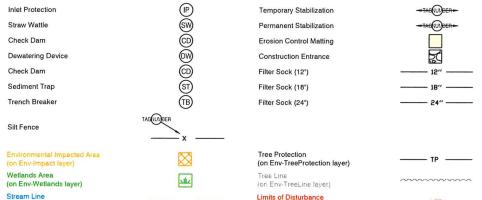
Any requirements for construction within these areas will be outlined within the ECP and the attached permit documents. These permits must also be reviewed prior to the start of construction.

on Env-DisturbanceLimit layer)

ENVIRONMENTAL EROSION AND SEDIMENT CONTROL SYMBOLOGY

ENVIRONMENTAL EROSION CONTROL BLOCKS (on Env-ErosionControl layer)

(on Env-StreamLine layer)





PROPOSED

	REVISIONS			
0	7/5/19	INITIAL ISSUE - PERMIT COPY		
REV. #	DATE	DESCRIPTION		

IN BOILT DT	NAME	DATE	PHONE #
AS-BUILT BY	X	X	X
CHECK'D BY	X	X	Х
DRAWN BY	K MURRAY	7/3/19	978-802-572
DESIGNED BY	K MURRAY	7/3/19	978-802-572

SITE NAME:

INST# 17-0841883-00 ABAN# 17-0841884-00 PROJECT ID# 17-48840 HIDDEN RD, ANDOVER ANDOVER, ESSEX (009)

DRAWING TITLE:

ENVIRONMENTAL NARRATIVE

DRAWING NO

ENV-



CONSTRUCTION DETAILS	
	NiSource
	Know what's below. Call before you dig.
	PROPOSED
	0 7/5/19 NITIAL ISSUE - PERMIT COPY REV. # DATE DESCRIPTION DESIGNED BY K. MURRAY 7/3/19 976-802-5728 DRAWA BY K. MURRAY 7/3/19 976-802-5728 CHECKO BY X X X AS-BUILT BY X X X AS-BUILT BY X X X SITE NAME: INST# 17-0841883-00 ABAN# 17-0841884-00 PROJECT ID# 17-48840 HIDDEN RD, ANDOVER ANDOVER, ESSEX (009)
	CONSTRUCTION DETAILS DRAWING NO: D-1



Town Clerk's Office

36 Bartlet Street Andover, MA 01810 978-623-8255 townclerk@andoverma.gov

NOTICE

You are hereby notified that a Public Hearing will be held by the Andover Select Board, on Tuesday, September 10, 2019 in the 3rd Floor Conference Room, 36 Bartlet Street, at 7 p.m.

Columbia Gas of Massachusetts respectfully asks permission to excavate for the purpose of replacing and or extending its gas mains, according to blueprints hereto annexed and made a part of this petition, and to make the necessary house connections along said extensions, as follows:

This project is to install approximately 40 feet of 4" PHIP gas main on Charlotte Drive from the end of the existing gas main towards 15 Charlotte Drive. This project is part of our "Growth" budget and is necessary to install a new gas service to the requested meter location at 15 Charlotte Drive.

JO#: 19-0844250-00

Should you have any major concerns about this proposal, please call Veena Kothapalli, 978-314-8061, prior to the above-mentioned Select Board's meeting date. A representative of the company will be available at 6:45 P.M. on the above date to answer any other questions you may have relating to the proposed work.

Plan(s) of the proposed work can be found on the Town of Andover website at www.andoverma.gov in the Open Meeting Calendar by searching under the public hearing date.

By order of the Select Board

Austin Simko Town Clerk

Austri Limp

JO#: 19-0844250-00 Date: September 1, 2019



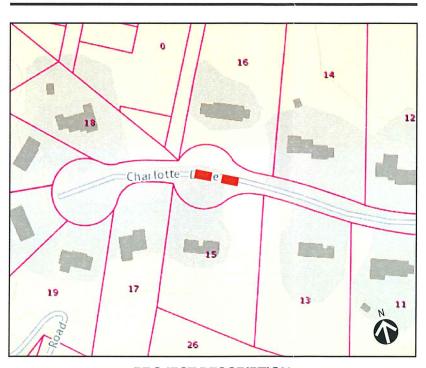
INSTALLATION ORDER NUMBER 19-0844250-00 PROJECT ID 19-61713 15 CHARLOTTE DR, ANDOVER

JOB TYPE: GROWTH (555)

PROJECT INFORMATION

FIELD ENGINEER/TECHNICIAN: K MURRAY CONSTRUCTION FLL: K WELLS / J ANGELARI CITY PERMIT PERMITS: TCC/LOA: 8400 COUNTY: ESSEX TAX DISTRICT/TOWNSHIP ID: 0000401 MAP/GRID NUMBER AND-148 SYSTEM NUMBER(S): 80001013 24 HR. EMERGENCY LINE: COLUMBIA GAS OF MASSACHUSETTS 1-800-525-8222

VICINITY MAP



PROJECT DESCRIPTION

THIS PROJECT IS TO INSTALL 40' OF 4" PHIP MAIN ON CHARLOTTE DRIVE, ANDOVER. THE PROPOSED INSTALLATION IS REQUIRED IN ORDER TO INSTALL A NEW GAS SERVICE TO 15 CHARLOTTE DRIVE.

SHEET INDEX

DWG.	DESCRIPTION	
T-1	TITLE SHEET	
GN-1	GENERAL NOTES	
ENV-1	ENVIRONMENTAL PLAN NARRATIVE	
L-1	LAYOUT PLANS	
D-1	CONSTRUCTION DETAILS	

PROJECT SUMMARY TABLE

PRO	PROPOSED INSTALLATION				PRO	POSED ABANDON	MENT	
LENGTH (FT)	SIZE	(IN)	TYPE		LENGTH (F	-T)	SIZE (IN)	TYPE
40'	4'		HDPE		0'			
40	TOTA	L INSTAL	LATION (FEET)	0		TOTAL ABAND	ONMENT (FEET)
		PI	ROPOSE	D G	AS SERV	/ICE	S	
REPLACEMENTS			I	IE OVERS	TC	OTAL SERVICES	METER OUTS	
ESTIMATED GAS SI	ERVICES		0		0		1	0





PROPOSED

	REVISIONS				
0	7 11/19	AITINI	L / PERMIT ISSUE		
REV. #	DATE		DESCRIPTIO	N	
DESIGNED BY	K MUF	RRAY	6/17/19	976-802-572	
DRAWN BY	K MUF	RAY	6/17/19	978-802-572	
CHECK'D BY	X		Х	Х	
AC DUB T DV	v				

SITE NAM

INST# 19-0844250-00 ABAN# XX-XXXXXXX-XX PROJECT ID# 19-61713 15 CHARLOTTE DR, ANDOVER ANDOVER, ESSEX

DATE PHONE #

DRAWING TITLE:

TITLE SHEET

DRAWING NO:

T-1

General Notes

- 1. The proposed gas main shown is approximate and is subject to change.
- 2. Property lines, structures, street lines, etc. were compiled using the NiSource GIS and are to be considered approximate.
- 3. Existing utilities, where shown, have been compiled from above ground evidence only and are to be considered approximate. NiSource does not guarantee the location of the underground utilities shown or that all existing utilities and/or subsurface
- 4. This project will adhere to all applicable federal, state or local permitting requirements for abandonment and installation of natural gas pipelines. All Federal, State, and Local codes and standards will be adhered including, but not limited to, the following:

Code of Federal Regulations (CFR)

49 CFR 192 Pipeline Safety Regulations

29 CFR 1910 Occupational Safety and Health Administration (OSHA)

American Society of Mechanical Engineers (ASME)

ASME B31.8 Gas Transmission and Distribution Piping Systems

- All NiSource design codes and standards will be adhered to as applicable. These standards include but are not limited to the following (note state-specific designations where applicable):
 - GS 1100.010(IN, KY, MA, MD, OH, PA, VA) Locating Gas Facilities
 - GS 1100.040(MA and VA only) Damage Prevention When Using Conventional Excavation Technologies
 - GS 1100.050(IN, OH, VA) Damage Prevention Using Trenchless Technology
 - GS 1170.010(IN) Gas Control Room Management
 - GS 1210.010(MA) Nondestructive Testing And Visual Inspection
 - GS 1300.010 Fusion And Mechanical Joining
 - GS 1301.010 Plastic Pipe Fusion And Mechanical Joining Qualification Of Personnel
 - GS 1302.010(VA) Butt Fusion Joining
 - GS 1304.010 Electrofusion Joining
 - GS 1320.010 Mechanical Coupling Connections
 - GS 1323.010 Flange Connections
 - GS 1400.010 Corrosion Control General
 - GS 1410.010(VA) Metallic Pipeline Exposures
 - GS 1420.035 Coating Repair Methods For Mill Applied Coatings
 - GS 1420.040 Coating Methods For Girth Welds, Fittings, Risers & Other Below Grade Appurtenances
 - GS 1420.410 Corrosion Control Inspection Of Steel Pipe Coating
 - GS 1420.510 Installation Of Galvanic Anodes
 - GS 1420.520 Installation Of Test Stations
 - GS 1430.320 Ultrasonic Thickness Gauge GS 1500.010(MA, OH) Pressure Testing
 - GS 1670.020(IN, KY, MA, MD) Odor Level Monitoring
 - GS 1670.040 Pipeline Conditioning New Pipelines
 - GS 1680.010 Tie-Ins And Tapping Pressurized Pipelines
 - GS 1680.020 Plastic To Steel Transition Connections
 - GS 1680.040 Squeeze Off Procedure For Plastic Pipe
 - GS 1680.050 Squeeze Off Guidelines For Steel Pipe
 - GS 1690.010 Purging
 - GS 1708.020(IN, KY, MA, MD, PA) Leakage Surveys
 - GS 1740.010(MA, OH, PA, VA) Abandonment Of Facilities
 - GS 1740.012(MA, PA) Abandoning Facilities Service Tee Removal
 - GS 1742.010(VA) Discontinuing Gas Service GS 1754.010(KY, OH) Operation And Maintenance Of Pressure Gauges
 - GS 1770.010 Prevention Of Accidental Ignition
 - GS 1782.010(MA) Protecting Cast Iron Pipelines
 - GS 3000.020(VA) Inspection Of Materials
 - GS 3000.900 Work Site Restoration

 - GS 3010.030 Bends And Elbows
 - GS 3010.050(IN, MA) Installation Of Pipe In A Ditch
 - GS 3010.060(IN) Installation Of Plastic Pipe
 - GS 3010.080(MA, OH, VA) Underground Clearance GS 3010.090(IN, MA, PA, VA) Cover
 - GS 3010.100(VA) Transmission Lines And Distribution Mains Trenchless Technology
 - GS 3010.102(VA) Directional Boring
 - GS 3010.210(MA only) Use Of End Caps On Steel Pipe GS 3020.030 Service Line Connections To Main Piping
 - HSE 4100.010 Hazardous Atmosphere Considerations
 - HSE 4100.020 Work Zone Traffic Protection
 - HSE 4100.040 Excavation (Trenching) Safety HSE 4120.010 Welding And Cutting

 - HSE 4200.020 Protective Footwear
 - HSE 4200.030 Eye And Face Protection HSE 4200.040 Hand Protection
 - HSE 4200.050 Head Protection
 - HSE 4440.030(KY, MA, MD, OH, PA, VA) Spoil Handling During Excavations
 - ON 18-09 Additional Requirements For Tie-Ins Involving Low Pressure Facilities
 - WM Columbia Gas Welding Manual

- 6. Prior to beginning any excavation on site, the person responsible for earth moving shall notify utility owners of their intent to excavate and to have the exact locations of the utility lines marked by contacting the one call center in their state subject to any applicable state advance notification requirements.
- 7. Proposed or completed gas facility installation location references may be indicated by a combination of the following codes:

F - FRONT

BK - BACK

L - LEFT R - RIGHT

B - BUILDING EDGE

CLP - CENTER OF PAVEMENT

CLR - CENTER OF RIGHT-OF-WAY

CEL - CENTER OF EASTBOUND LANE

CWL - CENTER OF WESTBOUND LANE

CNL - CENTER OF NORTHBOUND LANE CSL - CENTER OF SOUTHBOUND LANE

CU - CURR

D - DRIVEWAY EDGE

EP - EDGE OF PAVEMENT

ES - EDGE OF SIDEWALK

PL - PROPERTY LINE

DRAWING LEGEND

Gas	Main	Symbology	

Existing Gas Main Existing Gas Main to Be Abandoned

Proposed Gas Main Proposed Gas Main Uprate Gas Main Material/Pressure Label References CS CI BS WI PH PM Coated Steel Gas Main Cast Iron Gas Main

Bare Steel Gas Main Wrought Iron Gas Main High Density Polyethylene Gas Main Medium Density Polyethylene Gas Main

LP Low Pressure Intermediate Pressure Medium Pressure

Gas Main Installation Method Label References
AT Attached

BH Bridge Hanger BLGH DB IS OC PB Building Hanger Directional Bore Inserted Open Cut Pneumatic Bore PL RT (E) (P) Roof Top Existina Proposed

Weld Location

Gas Main Tie-in Location Gas Main Abandonment Location

Gas Facility Symbology &4"GV Gas Valve (Gate - GV, Plug - PV, PE Ball - BP, ST Ball - BV)

O2"HVTT High Volume Tapping Tee

Pressure Control Fitting - ShortStopp Tee Pressure Control Fitting - Spherical Tee O2"SST O6"MF-BO Pressure Control Fitting - Mueller Bottom-out O6"MF-SO Pressure Control Fitting - Mueller Side-out Pressure Control Fitting - Mueller Flange Tee O4"MF-FT **¤4**"SS Pressure Control Fitting - ShortStopp

74"MF Pressure Control Fitting - ShortStopp ×6x4 POLYTAP Polytapp Side Saddle Fitting

End Cap

Electronic Marker Flush-mounted Tracer Wire Station

Post Pipeline Marker with Tracer Wire VIII Gas Main Marker without Tracer Wire Test Well Regulator Station

Single Customer Regulator Meter with Regulator Test Point (Station)
Gas Service Tie-over Gas Service Replacement

Swing Tie Symbology
Telephone Manhole

Electric Manhole Sewer Manhole Fire Hydrant Utility Pole Property Marker Telephone Pedesta Television Pedestal Unknown Manhole

Water Box Electric Pedestal Iron Pin Light Pole





PROPOSED

	F	REVISIONS
0 .	7 11/19	INITIAL / PERMIT ISSUE
REV. #	DATE	DESCRIPTION

DESIGNED BY	K MURRAY	6/17/19	978-802-5728
DRAWN BY	K MURRAY	6/17/19	978-802-5728
CHECK'D BY	Х	X	X
AS-BUILT BY	Х	X	X
	NAME	DATE	PHONE #

SITE NAME:

INST# 19-0844250-00 ABAN# XX-XXXXXXXXXXX PROJECT ID# 19-61713 15 CHARLOTTE DR. ANDOVER ANDOVER, ESSEX

DRAWING TITLE:

GENERAL NOTES

DRAWING NO:

Environmental Plan Narrative

- 1. There is no Site-Specific Erosion Control plan requirement for this project. This plan narrative, with the project Environmental Compliance Plan (ECP), provide information regarding all environmental requirements. All NiSource construction activities must be performed in accordance with the NiSource Environmental Construction Standards (ECS) and the project ECP.
- 2. The project ECP must be reviewed with construction and contractor personnel prior to the start of construction activities. This includes any tree clearing activities required prior to the start of pipeline construction.
- All NiSource construction projects must have a clearly defined work area or limits of disturbance (LOD). The LOD includes the permitted project area and any additional work space needed for laydown yards, soil stockpiling areas, access routes, etc. Notify NRP of any additional work space that may be needed outside of what is shown on this job order sketch.

Description and Minimum Requirements for Erosion and Sediment Control Measures

The information provided below outlines the purpose of common measures and how and when they shall be applied to the site. Figures showing installation details are provided in the NiSource ECS manual.

Perimeter Barriers: Perimeter barriers, such as silt fence and compost filter sock may be installed along the outside of the project area or around sensitive areas to slow and filter sediment laden runoff before it leaves the work area.

These measures are required in the following areas:

- When work is occurring adjacent to streams, wetlands or other sensitive areas.
- Around HDD bore pits adjacent to streams, wetlands or other sensitive areas.
- Around soil stockpiles that will remain uncovered for greater than one working day.
- Where any work areas or excavations will remain disturbed (unstabilized) for longer than one working day.

Inlet Protection: Storm drain inlet protection, both curb and drop inlets, are required in active work areas where there is functioning storm sewer to slow and filter water draining into the system. In areas where the work area is adjacent to, or water from the site flows onto a paved roadway, inlet protection will be placed in all functioning outlets.

Check dams: Rock check dams may be installed in areas of concentrated flow in a ditch line to slow runoff and allow sediment to settle prior to discharge. Check dams may also be used as a break in a perimeter barriers where runoff is concentrated and perimeter barriers are insufficient to detain runoff. Check dams are required when working in ditch lines where work will remain active for more than 1 day and as a supplementary measure determined to be needed during construction.

Dewatering Devices: A filter bag, or other approved dewatering device, must be used during all dewatering activities to remove suspended sediment from the water prior to discharge into the environment. Dewatering devices must be used in areas including, but not limited, to trench or pit dewatering and treatment of excess HDD mud.

Construction Entrances: In cases where vehicular access from the work area occurs at a single point for multiple days, a rock construction entrance must be installed. A stabilized construction entrance may not be feasible during construction within or immediately adjacent to a roadway as the construction project moves linearly along the road. In these cases, care should be taken to minimize vehicular access and the roadway shall be regularly cleaned of tracked sediment throughout the work day. Alternatives to rock entrances include the placement of timber mats or similar non erodible materials. Use of these alternatives must be approved by the NRP group or environmental inspector.

Trench Plugs/Breakers: Trench breakers consist of sand or earth filled sacks placed at intervals along the pipeline trench. Trench breakers may be installed at intervals within the trench to reduce water velocity along the pipeline bedding that can result in erosion during construction and after backfilling. Trench plugs consist of clay, bentonite or other impermeable material and are required adjacent to stream and wetland crossings to ensure that the flow of water along the trench line does not impact the waterbody.

Temporary Stabilization: Temporary stabilization includes the placement of an annual or cover crop and a straw or other mulch covering to protect disturbed areas from precipitation. In certain cases where redisturbance will occur prior to a normal germination. period, temporary stabilization with mulch or other covering may be completed without the application of seed.

Temporary stabilization will be completed on the following areas to reduce erosion from bare ground during rainfall events:

- Any areas, including stockpiles or tie-in pits, which will remain open overnight without perimeter controls
- Any work area that will remain bare/disturbed longer than 7 days (4 in PA) without being actively worked within that time. Seeding must be completed within this time window.

Permanent Stabilization: Includes the placement of a permanent seed mix and a straw or other mulch covering to permanently stabilize the disturbed areas. Proper ground/seed bed preparation (e.g. topsoiling, raking, decompaction) shall be completed as appropriate to the existing site area to provide a sufficient surface for seed germination.

Permanent seeding shall be completed immediately after work completion in all work areas without structural controls; regardless of whether the surrounding area is vegetated. Permanent seeding shall be applied within 7 days (4 days in PA) of work completion in areas all other areas; with the exception of work area protected by adequate structural controls where the surrounding area is an active construction site and was not vegetated prior to the start of work.

Erosion Control Blanket/Matting: Erosion control blanket is a straw matting that can be rolled out over a disturbed area and secured using pins or stakes. This blanket may be required on steeper sloped areas to hold seed and mulch in place. Erosion control blanket can also be useful in protecting the seed and holding moisture in dry, windy areas. Erosion control blanket must be used in restoration adjacent to streams or wetlands. It should also be used in areas with high erosion potential (e.g. steep slopes, embankments, ditch lines).

Maintenance: The job site shall be inspected by construction personnel at the end of each day to ensure that any controls are functioning and that the work area is sufficiently contained. Required maintenance of NiSource installed controls or corrective actions shall be performed immediately or within the time frames noted by an Environmental Inspector.

Measures previously installed by third parties shall be maintained by NiSource under the following circumstances:

- 1. The control is not properly functioning and is being used to contain sediment and prevent erosion immediately adjacent to NiSource work.
- 2. Damage to the control is the result of work performed by NiSource.

Projects Within Third Party Construction Sites:

In situations where NiSource projects are being completed within a larger project or development area, NiSource is still responsible for ensuring our work is in compliance with all laws and regulations. This must be documented under one of the following scenarios:

- 1. Prior to the start of construction activities, a qualified NiSource representative will verify that all NiSource work activities will be covered under the third party's approved site plan and/or SWPPP and that the appropriate EC measures are installed and functioning. This review will be documented and retained in the project records.
- 2. If the EC measures required by the third party's approved site plan are not present or functioning, NiSource construction activities may commence under the following conditions:
- All disturbed NiSource work areas are stabilized at the end of the work day.
- Any NiSource work areas requiring disturbance over one working day (e.g. stockpiles, tie-in pits) will require perimeter controls or temporary mulching or covering on a daily basis.
- The overall project SWPPP is present/available and all NiSource activities remain within compliance of all outlined
- Any additional permits required for the NiSource work are obtained.
- The third party permit holder is informed of the site deficiencies and NiSource's plan to complete the work.

Final stabilization measures shall be completed as described in the applicable Temporary or Permanent Stabilization sections above to match the adjacent conditions of the third party project.

In addition to the preceding methods, the following erosion control measures will be used on a daily basis regardless of whether the work area is inside third party controls:

- Perimeter barriers around bore pits at wetland/ stream bores
- Dewatering activities using a filter bag or other approved method
- Roadway cleaning daily for sediment tracked onto paved surfaces

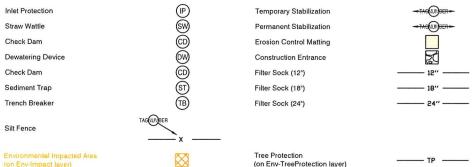
Wetland and Stream Crossings, Sensitive Areas:

All wetlands, stream crossings and other sensitive areas (e.g. managed lands, parks, and endangered species habitat areas) must be marked in the field with caution flagging prior to the start of clearing activities and/or land disturbing activities

Any requirements for construction within these areas will be outlined within the ECP and the attached permit documents. These permits must also be reviewed prior to the start of construction

ENVIRONMENTAL EROSION AND SEDIMENT CONTROL SYMBOLOGY

ENVIRONMENTAL EROSION CONTROL BLOCKS (on Env-ErosionControl layer)



Environmental Impacted Area (on Env-Impact layer) Wetlands Area on Env-Wetlands layer)

on Env-StreamLine layer)

Tree Protection (on Env-TreeProtection layer)

(on Env-TreeLine layer) Limits of Disturbance (on Env-DisturbanceLimit layer)





PROPOSED

	F	REVISIONS
0	7 11/19	INITIAL / PERMIT ISSUE
_		
REV. #	DATE	DESCRIPTION

DESIGNED BY	K MURRAY	6/17/19	978-802-5728
DRAWN BY	K MURRAY	6/17/19	978-802-5728
CHECK/D BY	Х	Х	Х
AS-BUILT BY	Х	Х	Х
	NAME	DATE	PHONE #

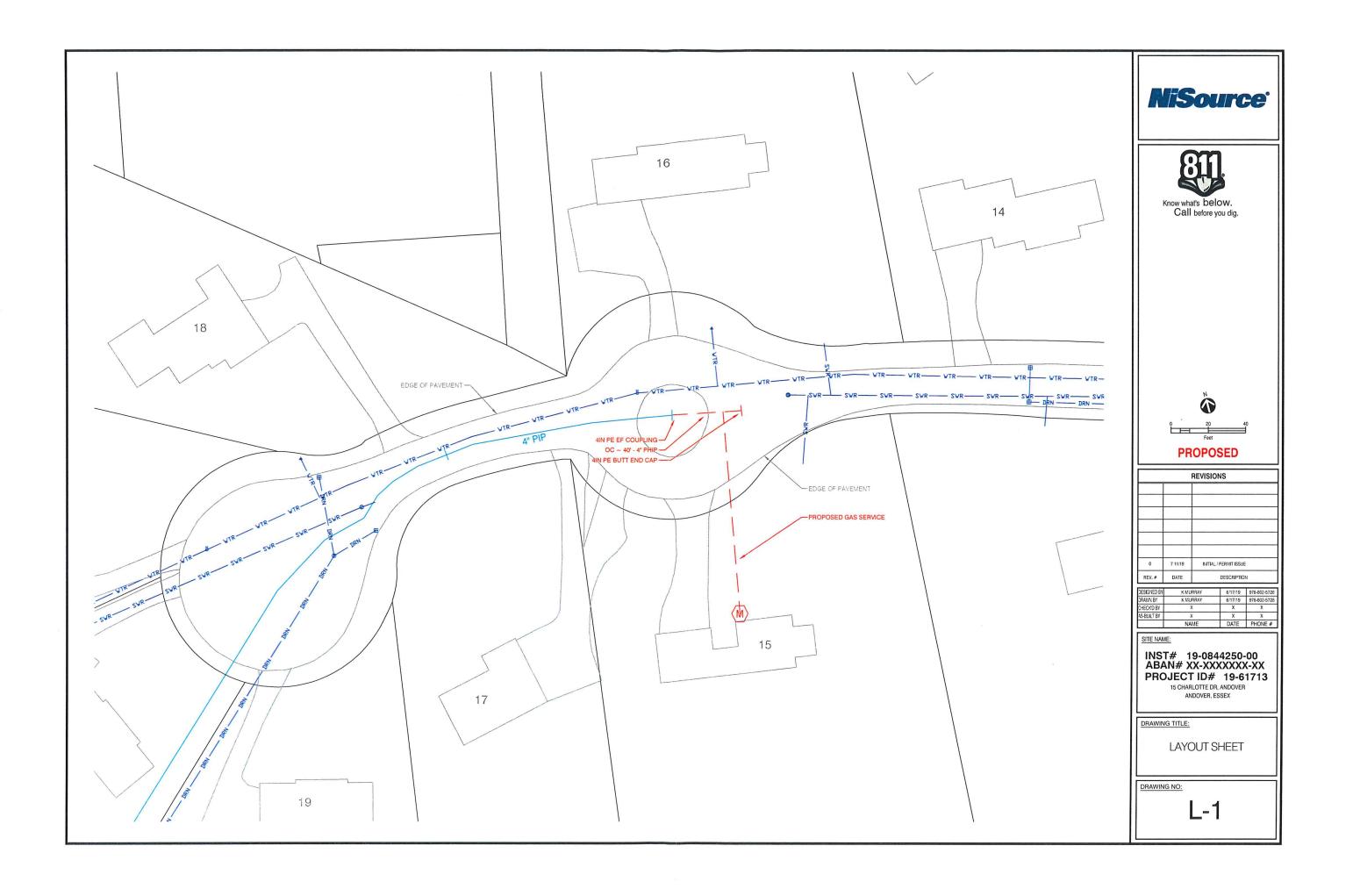
INST# 19-0844250-00 ABAN# XX-XXXXXXXXXXX PROJECT ID# 19-61713 15 CHARLOTTE DR. ANDOVER ANDOVER, ESSEX

DRAWING TITLE:

ENVIRONMENTAL NARRATIVE

DRAWING NO:

ENV-1



CONSTRUCTION DETAILS	
	NiSource
	Know what's below. Call before you dig.
	PROPOSED
	0 7 11/19 INTIAL / PERWIT ISSUE REV. # DATE DESCRIPTION DESCRIPTION 978-802-5726 DRAWN BY KMURRAY 6/17/19 978-802-5726 CHECKO BY X X X X ASBUILT BY X X X X NAME DATE PHONE # SITE NAME: INST# 19-0844250-00 ABAN# XX-XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
	PROJECT ID# 19-61713 15 CHARLOTTE DR, ANDOVER ANDOVER, ESSEX DRAWING TITLE: CONSTRUCTION DETAILS
	DRAWING NO:



Town Clerk's Office

36 Bartlet Street Andover, MA 01810 978-623-8255 townclerk@andoverma.gov

NOTICE

You are hereby notified that a Public Hearing will be held by the Andover Select Board, on Tuesday, September 10, 2019 in the 3rd Floor Conference Room, 36 Bartlet Street, at 7 p.m.

Columbia Gas of Massachusetts respectfully asks permission to excavate for the purpose of replacing and or extending its gas mains, according to blueprints hereto annexed and made a part of this petition, and to make the necessary house connections along said extensions, as follows:

- To excavate approximately 2800 feet on High Plain Road from Beacon to 79 High Plain Road and 1000 feet on Virginia Road and Shirley Road, for the purpose of replacing the Cast Iron/Bare Steel-low pressure gas main with Plastic-high pressure in order to retire the Andover low pressure system. All existing gas services within the project scope will be tied into the new Plastic-high pressure main.
- As part of this project, the low pressure gas regulator vault across from 185 Lowell Street and redundant gas main on Beacon Street (390' of 6" ST-LP) and Lowell Street (665' of 6" CI-LP) will be retied.

JO#: 19-0844295-00

Should you have any major concerns about this proposal, please call Veena Kothapalli, 978-314-8061, prior to the above-mentioned Select Board's meeting date. A representative of the company will be available at 6:45 P.M. on the above date to answer any other questions you may have relating to the proposed work.

Plan(s) of the proposed work can be found on the Town of Andover website at www.andoverma.gov in the Open Meeting Calendar by searching under the public hearing date.

By order of the Select Board

Town Clerk

JO#: 19-0844295-00 Date: September 1, 2019



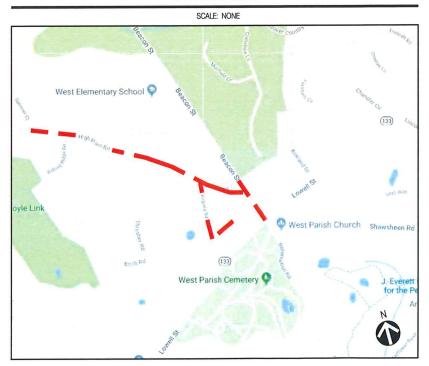
INSTALLATION ORDER NUMBER 19-0844295-00 ABANDONMENT ORDER NUMBER 19-0844296-00 PROJECT ID 19-62826 HIGH PLAIN RD.

JOB TYPE: REPLACEMENT (557/558)

PROJECT INFORMATION

FIELD ENGINEER/TECHNICIAN:	V. KOTHAPALLI
CONSTRUCTION FLL:	J. ANGELARI/K. WELLS
PERMITS:	TOWN OF ANDOVER
TCC/LOA:	8400
COUNTY:	ESSEX
TAX DISTRICT/TOWNSHIP ID:	401
MAP/GRID NUMBER:	MAP/GRID NUMBER
SYSTEM NUMBER(S):	80001004/800010019
24 HR. EMERGENCY LINE:	1-800-525-8222

VICINITY MAP



PROJECT DESCRIPTION

THIS PROJECT IS TO REPLACE 3,125' OF 4"/6" ST-LP ON HIGH PLAIN RD, VIRGINIA RD, AND SHIRLEY RD WITH 3,800' OF 2"/4" PH-HP AND RETIRE THE REDUNDANT MAIN ON BEACON ST (390' OF 6" ST-LP) AND LOWELL ST (665' OF 6" CI-LP). AS PART OF THIS PROJECT, THE LOW PRESSURE REGULATOR STATION-LOWELL STREET, ANDOVER WILL ALSO BE RETIRED.

SHEET INDEX

DWG.	DESCRIPTION
T-1	TITLE SHEET
GN-1	GENERAL NOTES
ENV-1	ENVIRONMENTAL PLAN NARRATIVE
O-1	OVERVIEW SHEET
L-1 - L-4	LAYOUT PLANS
D-1	CONSTRUCTION DETAILS

PROJECT SUMMARY TABLE

PROPOSED INSTALLATION					PROPOSED ABANDONMENT		
LENGTH (FT)	SIZE	(IN)	TYPE		LENGTH (F	T) SIZE (IN)	TYPE
2,800'	4 ^r		PHHP		655'	6*	CILP
1,000'	2"		PHHP		390'	6'	STLP
					2,125'	6'	STLP
					1,000'	4"	STLP
3,800'	TOTAL	TAL INSTALLATION (FEET))	4,170	TOTAL ABA	NDONMENT (FEET)
		PI	ROPOSE	D G	AS SERV	ICES	
		REPL	ACEMENTS	Т	IE OVERS	TOTAL SERVICES	METER OUTS
ESTIMATED GAS S	ERVICES		20		8	28	28





PROPOSED

REVISIONS				
DATE	DESCRIPTION			

DESIGNED BY	V. KOTHAPALLI	7/9'19	978-314-8061
DRAWN BY	V. KOTHAPALLI	7/9/19	978-314-8061
CHECK'D BY	X	Х	Х
AS-BUILT BY X	X	Х	Х
	NAME	DATE	PHONE #

SITE NA

INST# 19-0844295-00 ABAN# 19-0844296-00 PROJECT ID# 19-62826

HIGH PLAIN RD. ANDOVER, ESSEX COL

DRAWING TI

TITLE SHEET

DRAWING NO:

T-1

General Notes

- 1. The proposed gas main shown is approximate and is subject to change.
- 2. Property lines, structures, street lines, etc. were compiled using the NiSource GIS and are to be considered approximate.
- 3. Existing utilities, where shown, have been compiled from above ground evidence only and are to be considered approximate. NiSource does not guarantee the location of the underground utilities shown or that all existing utilities and/or subsurface
- 4. This project will adhere to all applicable federal, state or local permitting requirements for abandonment and installation of natural gas pipelines. All Federal, State, and Local codes and standards will be adhered including, but not limited to, the following:

Code of Federal Regulations (CFR)

49 CFR 192 Pipeline Safety Regulations

29 CFR 1910 Occupational Safety and Health Administration (OSHA)

American Society of Mechanical Engineers (ASME)

ASME B31.8 Gas Transmission and Distribution Piping Systems

All NiSource design codes and standards will be adhered to as applicable. These standards include but are not limited to the following (note state-specific designations where applicable):

GS 1100.010(IN, KY, MA, MD, OH, PA, VA) Locating Gas Facilities

GS 1100.040(MA and VA only) Damage Prevention When Using Conventional Excavation Technologies

GS 1100.050(IN, OH, VA) Damage Prevention - Using Trenchless Technology

GS 1170.010(IN) Gas Control Room Management

GS 1210.010(MA) Nondestructive Testing And Visual Inspection

GS 1300.010 Fusion And Mechanical Joining

GS 1301.010 Plastic Pipe Fusion And Mechanical Joining Qualification Of Personnel

GS 1302.010(VA) Butt Fusion Joining

GS 1304.010 Electrofusion Joining

GS 1320.010 Mechanical Coupling Connections

GS 1323.010 Flange Connections

GS 1400.010 Corrosion Control - General

GS 1410.010(VA) Metallic Pipeline Exposures

GS 1420.035 Coating Repair Methods For Mill Applied Coatings GS 1420.040 Coating Methods For Girth Welds, Fittings, Risers & Other Below Grade Appurtenances

GS 1420.410 Corrosion Control - Inspection Of Steel Pipe Coating

GS 1420.510 Installation Of Galvanic Anodes

GS 1420.520 Installation Of Test Stations

GS 1430.320 Ultrasonic Thickness Gauge

GS 1500.010(MA, OH) Pressure Testing

GS 1670.020(IN, KY, MA, MD) Odor Level Monitoring

GS 1670.040 Pipeline Conditioning New Pipelines GS 1680.010 Tie-Ins And Tapping Pressurized Pipelines

GS 1680.020 Plastic To Steel Transition Connections

GS 1680.040 Squeeze Off Procedure For Plastic Pipe

GS 1680.050 Squeeze Off Guidelines For Steel Pipe

GS 1690.010 Purging GS 1708.020(IN, KY, MA, MD, PA) Leakage Surveys

GS 1740.010(MA, OH, PA, VA) Abandonment Of Facilities

GS 1740.012(MA, PA) Abandoning Facilities - Service Tee Removal

GS 1742.010(VA) Discontinuing Gas Service

GS 1754.010(KY, OH) Operation And Maintenance Of Pressure Gauges

GS 1770.010 Prevention Of Accidental Ignition

GS 1782.010(MA) Protecting Cast Iron Pipelines

GS 3000.020(VA) Inspection Of Materials

GS 3000.900 Work Site Restoration

GS 3010.030 Bends And Elbows

GS 3010.050(IN, MA) Installation Of Pipe In A Ditch

GS 3010.060(IN) Installation Of Plastic Pipe

GS 3010.080(MA, OH, VA) Underground Clearance

GS 3010.090(IN, MA, PA, VA) Cover

GS 3010.100(VA) Transmission Lines And Distribution Mains - Trenchless Technology

GS 3010.102(VA) Directional Boring

GS 3010.210(MA only) Use Of End Caps On Steel Pipe

GS 3020.030 Service Line Connections To Main Piping HSE 4100.010 Hazardous Atmosphere Considerations

HSE 4100.020 Work Zone Traffic Protection

HSE 4100.040 Excavation (Trenching) Safety

HSE 4120.010 Welding And Cutting

HSE 4200.020 Protective Footwear HSE 4200.030 Eye And Face Protection

HSE 4200.040 Hand Protection

HSF 4200 050 Head Protection

HSE 4440.030(KY, MA, MD, OH, PA, VA) Spoil Handling During Excavations

ON 18-09 Additional Requirements For Tie-Ins Involving Low Pressure Facilities

WM Columbia Gas Welding Manual

- 6. Prior to beginning any excavation on site, the person responsible for earth moving shall notify utility owners of their intent to excavate and to have the exact locations of the utility lines marked by contacting the one call center in their state subject to any applicable state advance notification requirements.
- 7. Proposed or completed gas facility installation location references may be indicated by a combination of the following codes:

F - FRONT

BK - BACK

L-LEFT

B - BIGHT

B - BUILDING EDGE

CLP - CENTER OF PAVEMENT

CLR - CENTER OF RIGHT-OF-WAY

CEL - CENTER OF EASTBOUND LANE

CWL - CENTER OF WESTBOUND LANE

CNL - CENTER OF NORTHBOUND LANE CSL - CENTER OF SOUTHBOUND LANE

CU - CURB

D - DRIVEWAY EDGE

EP - EDGE OF PAVEMENT

ES - EDGE OF SIDEWALK

PL - PROPERTY LINE

DRAWING LEGEND

Gas Main Symbology

Existing Gas Main Existing Gas Main to Be Abandoned Proposed Gas Main

Proposed Gas Main Uprate Gas Main Material/Pressure Label References
CS Coated Steel Gas Main CS CI BS WI Cast Iron Gas Main

Bare Steel Gas Main Wrought Iron Gas Main High Density Polyethylene Gas Main Medium Density Polyethylene Gas Main

PH PM LP Low Pressure Intermediate Pressure MP HP Medium Pressure

High Pressure Gas Main Installation Method Label References AT Attached

Attached Bridge Hanger Building Hanger BH BLGH Directional Bore DB IS OC PB PL RT (P) Inserted Open Cut Pneumatic Bore Plowed Roof Top Existing Proposed

Weld Location Gas Main Tie-in Location

Gas Main Abandonment Location

Gas Facility Symbology

84 Gas Valve (Gate - GV, Plug - PV, PE Ball - BP, ST Ball - BV) Critical Gas Valve
High Volume Tapping Tee
Pressure Control Fitting - ShortStopp Tee O2"HVTT

Pressure Control Fitting - Spherical Tee
Pressure Control Fitting - Mueller Bottom-out O4"SPH o 6"MF-BO Pressure Control Fitting - Mueller Side-out O 4"MF-FT Pressure Control Fitting - Mueller Flange Tee

Pressure Control Fitting - ShortStopp **¤4**"SS ¤4"MF Pressure Control Fitting - Mueller Stopper Transition End Cap

Reducer Electronic Marker Flush-mounted Tracer Wire Station

Post Pipeline Marker with Tracer Wire Gas Main Marker without Tracer Wire Test Well

Regulator Station Single Customer Regulator

Meter with Regulator Test Point (Station) Gas Service Tie-over

Gas Service Replacement Meter Move Out Swing Tie Symbology

Telephone Manhole Drain Manhole Electric Manhole Catch Basis Sewer Manhole Fire Hydrant

Utility Pole Property Marker Telephone Pedestal Television Pedestal Unknown Manhole Water Box Water Gate Electric Pedestal Iron Pin

Light Pole

NiSource

PROPOSED

REVISIONS REV. #

	NAME	DATE	PHONE #
AS-BUILT BY X	Х	X	X
CHECK'D BY	X	X	Х
ORAWN BY	V. KOTHAPALLI	7/9/19	978-314-806
DESIGNED BY	V. KOTHAPALLI	7/9/19	978-314-806

SITE NAME:

INST# 19-0844295-00 ABAN# 19-0844296-00 PROJECT ID# 19-62826 HIGH PLAIN RD.
ANDOVER, ESSEX COUNTY

DRAWING TITLE:

GENERAL NOTES

GN-1

Environmental Plan Narrative

- 1. There is no Site-Specific Erosion Control plan requirement for this project. This plan narrative, with the project Environmental Compliance Plan (ECP), provide information regarding all environmental requirements. All NiSource construction activities must be performed in accordance with the NiSource Environmental Construction Standards (ECS) and the project ECP.
- 2. The project ECP must be reviewed with construction and contractor personnel prior to the start of construction activities. This includes any tree clearing activities required prior to the start of pipeline construction.
- All NiSource construction projects must have a clearly defined work area or limits of disturbance (LOD). The LOD includes the permitted project area and any additional work space needed for laydown yards, soil stockpiling areas, access routes, etc. Notify NRP of any additional work space that may be needed outside of what is shown on this job order sketch.

Description and Minimum Requirements for Erosion and Sediment Control Measures

The information provided below outlines the purpose of common measures and how and when they shall be applied to the site. Figures showing installation details are provided in the NiSource ECS manual.

Perimeter Barriers: Perimeter barriers, such as silt fence and compost filter sock may be installed along the outside of the project area or around sensitive areas to slow and filter sediment laden runoff before it leaves the work area.

These measures are required in the following areas:

- 1. When work is occurring adjacent to streams, wetlands or other sensitive areas.
- Around HDD bore pits adjacent to streams, wetlands or other sensitive areas.
- Around soil stockpiles that will remain uncovered for greater than one working day.
- Where any work areas or excavations will remain disturbed (unstabilized) for longer than one working day.

Inlet Protection: Storm drain inlet protection, both curb and drop inlets, are required in active work areas where there is functioning storm sewer to slow and filter water draining into the system. In areas where the work area is adjacent to, or water from the site flows onto a paved roadway, inlet protection will be placed in all functioning outlets.

Check dams: Rock check dams may be installed in areas of concentrated flow in a ditch line to slow runoff and allow sediment to settle prior to discharge. Check dams may also be used as a break in a perimeter barriers where runoff is concentrated and perimeter barriers are insufficient to detain runoff. Check dams are required when working in ditch lines where work will remain active for more than 1 day and as a supplementary measure determined to be needed during construction.

Dewatering Devices: A filter bag, or other approved dewatering device, must be used during all dewatering activities to remove suspended sediment from the water prior to discharge into the environment. Dewatering devices must be used in areas including, but not limited, to trench or pit dewatering and treatment of excess HDD mud.

Construction Entrances: In cases where vehicular access from the work area occurs at a single point for multiple days, a rock construction entrance must be installed. A stabilized construction entrance may not be feasible during construction within or immediately adjacent to a roadway as the construction project moves linearly along the road. In these cases, care should be taken to minimize vehicular access and the roadway shall be regularly cleaned of tracked sediment throughout the work day. Alternatives to rock entrances include the placement of timber mats or similar non erodible materials. Use of these alternatives must be approved by the NRP group or environmental inspector.

Trench Plugs/Breakers: Trench breakers consist of sand or earth filled sacks placed at intervals along the pipeline trench. Trench breakers may be installed at intervals within the trench to reduce water velocity along the pipeline bedding that can result in erosion during construction and after backfilling. Trench plugs consist of clay, bentonite or other impermeable material and are required adjacent to stream and wetland crossings to ensure that the flow of water along the trench line does not impact the waterbody.

Temporary Stabilization: Temporary stabilization includes the placement of an annual or cover crop and a straw or other mulch covering to protect disturbed areas from precipitation. In certain cases where redisturbance will occur prior to a normal germination period, temporary stabilization with mulch or other covering may be completed without the application of seed.

Temporary stabilization will be completed on the following areas to reduce erosion from bare ground during rainfall events:

- 1. Any areas, including stockpiles or tie-in pits, which will remain open overnight without perimeter controls.
- Any work area that will remain bare/disturbed longer than 7 days (4 in PA) without being actively worked within that time. Seeding must be completed within this time window.

Permanent Stabilization: Includes the placement of a permanent seed mix and a straw or other mulch covering to permanently stabilize the disturbed areas. Proper ground/ seed bed preparation (e.g. topsoiling, raking, decompaction) shall be completed as appropriate to the existing site area to provide a sufficient surface for seed germination.

Permanent seeding shall be completed immediately after work completion in all work areas without structural controls; regardless of whether the surrounding area is vegetated. Permanent seeding shall be applied within 7 days (4 days in PA) of work completion in areas all other areas; with the exception of work area protected by adequate structural controls where the surrounding area is an active construction site and was not vegetated prior to the start of work.

Erosion Control Blanket/Matting: Erosion control blanket is a straw matting that can be rolled out over a disturbed area and secured using pins or stakes. This blanket may be required on steeper sloped areas to hold seed and mulch in place. Erosion control blanket can also be useful in protecting the seed and holding moisture in dry, windy areas. Erosion control blanket must be used in restoration adjacent to streams or wetlands. It should also be used in areas with high erosion potential (e.g. steep slopes, embankments, ditch

Maintenance: The job site shall be inspected by construction personnel at the end of each day to ensure that any controls are functioning and that the work area is sufficiently contained. Required maintenance of NiSource installed controls or corrective actions shall be performed immediately or within the time frames noted by an Environmental Inspector.

Measures previously installed by third parties shall be maintained by NiSource under the following circumstances:

- 1. The control is not properly functioning and is being used to contain sediment and prevent erosion immediately adjacent to NiSource work.
- 2. Damage to the control is the result of work performed by NiSource.

Projects Within Third Party Construction Sites:

In situations where NiSource projects are being completed within a larger project or development area, NiSource is still responsible for ensuring our work is in compliance with all laws and regulations. This must be documented under one of the following scenarios:

- 1. Prior to the start of construction activities, a qualified NiSource representative will verify that all NiSource work activities will be covered under the third party's approved site plan and/or SWPPP and that the appropriate EC measures are installed and functioning. This review will be documented and retained in the project records.
- 2. If the EC measures required by the third party's approved site plan are not present or functioning, NiSource construction activities may commence under the following conditions:
- All disturbed NiSource work areas are stabilized at the end of the work day.
- Any NiSource work areas requiring disturbance over one working day (e.g. stockpiles, tie-in pits) will require perimeter controls or temporary mulching or covering on a daily basis.
- c. The overall project SWPPP is present/available and all NiSource activities remain within compliance of all outlined requirements
- Any additional permits required for the NiSource work are obtained. d.
- The third party permit holder is informed of the site deficiencies and NiSource's plan to complete the work.

Final stabilization measures shall be completed as described in the applicable Temporary or Permanent Stabilization sections above to match the adjacent conditions of the third party project.

In addition to the preceding methods, the following erosion control measures will be used on a daily basis regardless of whether the work area is inside third party controls:

- Perimeter barriers around bore pits at wetland/ stream bores
- Dewatering activities using a filter bag or other approved method
- Roadway cleaning daily for sediment tracked onto paved surfaces

Wetland and Stream Crossings, Sensitive Areas:

All wetlands, stream crossings and other sensitive areas (e.g. managed lands, parks, and endangered species habitat areas) must be marked in the field with caution flagging prior to the start of clearing activities and/or land disturbing activities.

Any requirements for construction within these areas will be outlined within the ECP and the attached permit documents. These permits must also be reviewed prior to the start of construction.

ENVIRONMENTAL EROSION AND SEDIMENT CONTROL SYMBOLOGY

ENVIRONMENTAL EROSION CONTROL BLOCKS (on Env-ErosionControl layer

nlet Protection	(P)	Temporary Stabilization	→TAG(UI) DER ←
traw Wattle	ŚW	Permanent Stabilization	→ TAG(UI))DER-
heck Dam	©	Erosion Control Matting	
ewatering Device	©W	Construction Entrance	50
heck Dam	©	Filter Sock (12")	12"
ediment Trap	(ST)	Filter Sock (18")	18"
rench Breaker	(TB)	Filter Sock (24")	24"
ilt Fence	TAGUUNBER X		
nvironmental Impacted Area	1553	Tree Protection	— тр —

Wetlands Area (on Env-Wetlands layer)

(on Env-StreamLine laver)

(on Env-TreeProtection layer) Tree Line (on Env-TreeLine layer)

Limits of Disturbance (on Env-DisturbanceLimit laver)

_____ LOD ____

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П	REV. #	DATE	DESCRIPTION

	NAME	DATE	PHONE #
AS-BUILT BY	Х	Х	Х
CHECK'D BY	Х	X	Х
DRAWN BY	V. KOTHAPALLI	7/9/19	978-314-806
DESIGNED BY	V. KOTHAPALLI	7/9/19	978-314-806

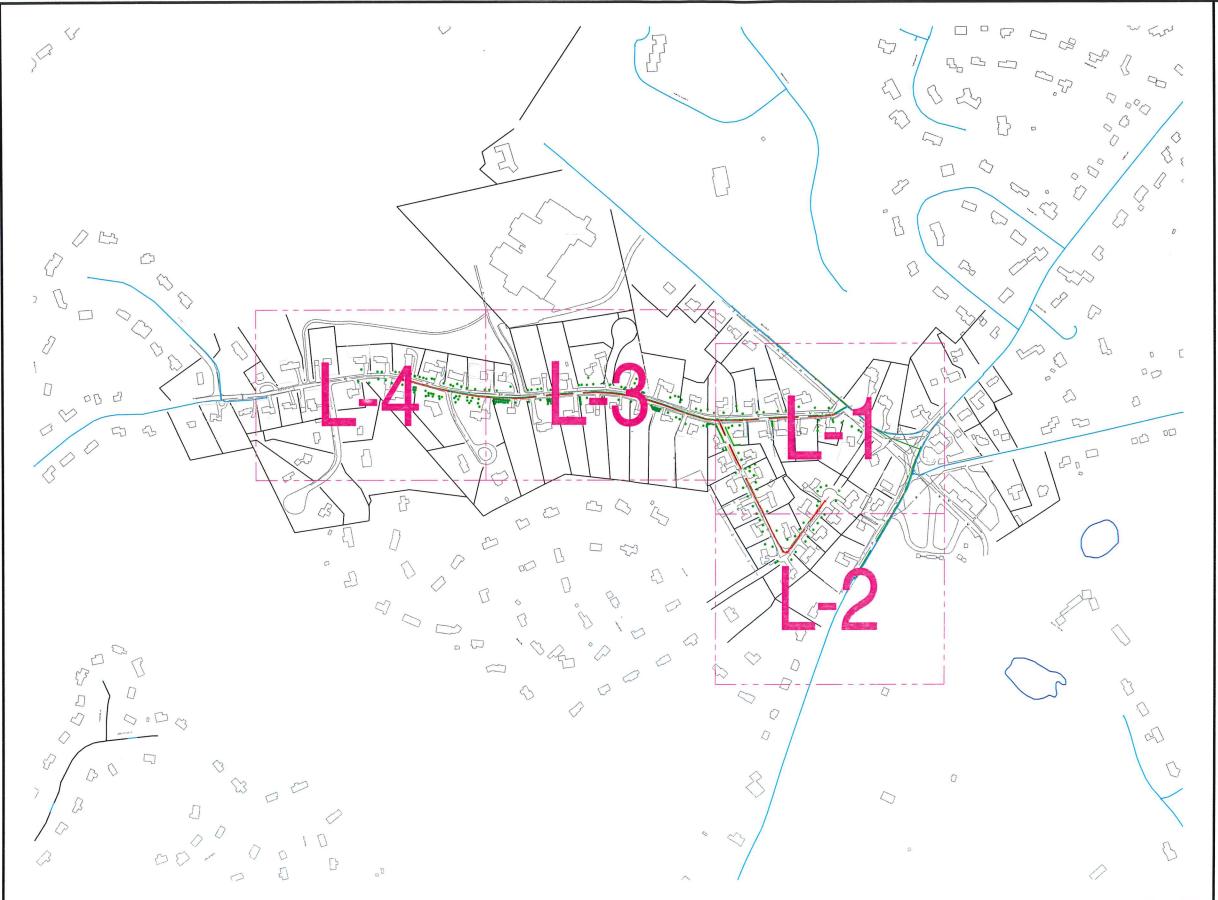
SITE NAME:

INST# 19-0844295-00 ABAN# 19-0844296-00 PROJECT ID# 19-62826 HIGH PLAIN RD ANDOVER, ESSEX COUNTY

DRAWING TITLE:

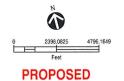
ENVIRONMENTAL NARRATIVE

ENV-1









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REV.#	DATE		DESCRIPTIO	N.

	NAME	DATE	PHONE #
AS-BUILT BY	Х	Х	Х
CHECK'D BY	Х	X	X
ORAWN BY	V. KOTHAPALLI	7/9/19	978-314-806
DESIGNED BY	V. KOTHAPALLI	7/9/19	978-314-806

SITE NAME:

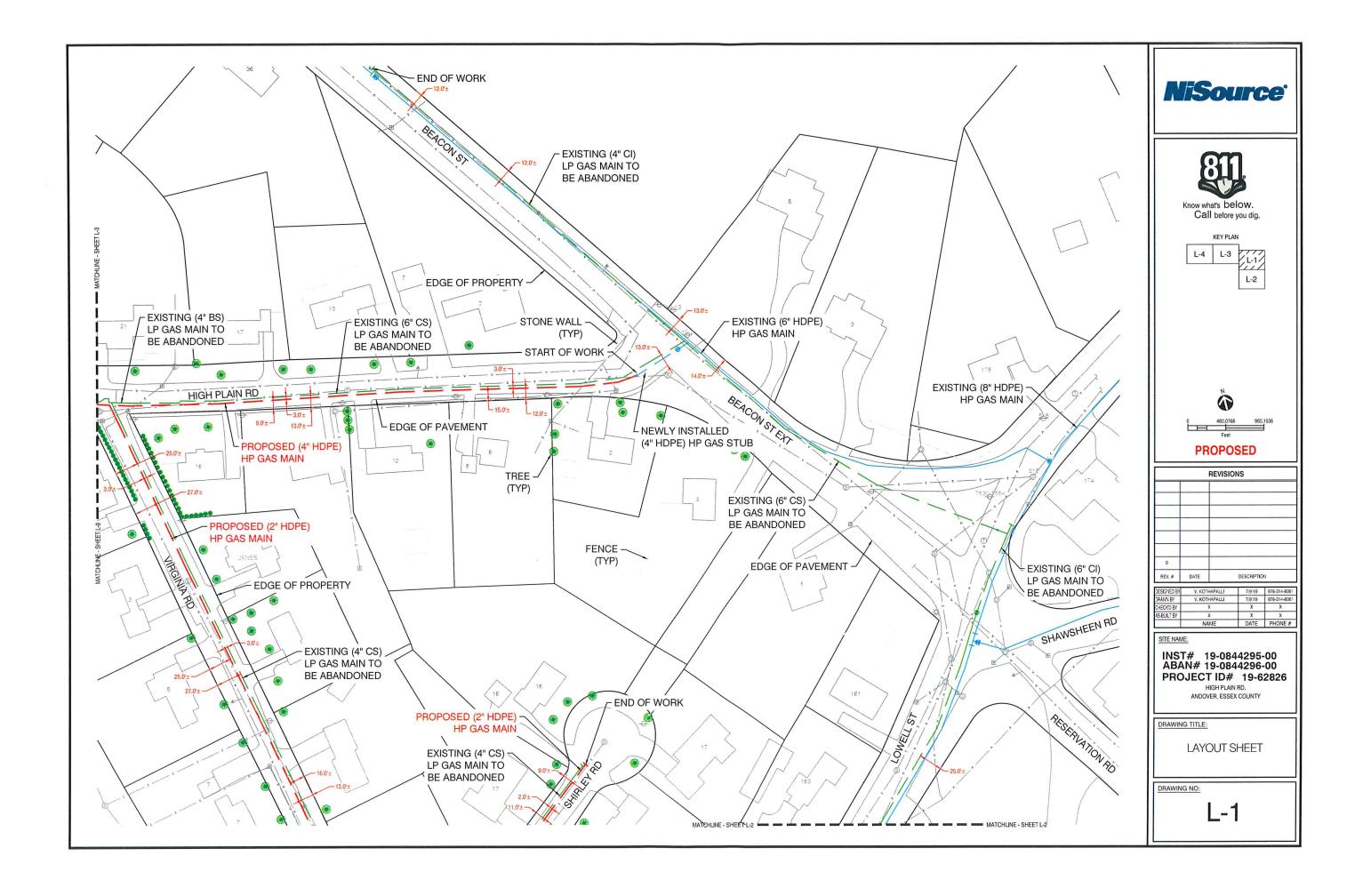
INST# 19-0844295-00 ABAN# 19-0844296-00 PROJECT ID# 19-62826 HIGH PLAIN RD. ANDOVER, ESSEX COUNTY

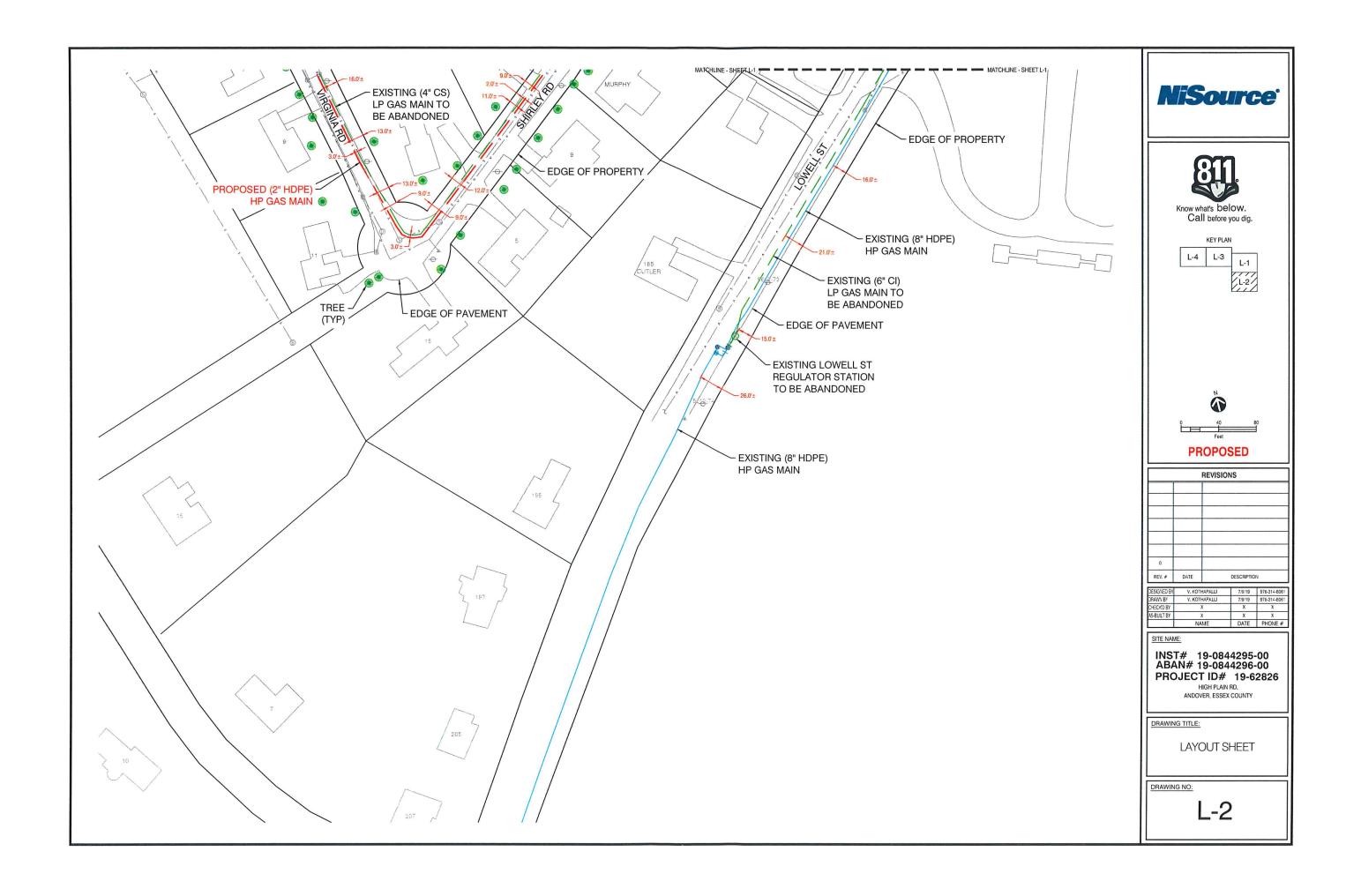
DRAWING TITLE:

OVERVIEW SHEET

DRAWING NO:

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AS-BUILT NOTES (TO BE COMPLETED DURING CONSTRUCTION)			
			NiSource'
			PROPOSED
			REVISIONS
			DATE DESCRIPTION
			INST# 19-0844295-00 ABAN# 19-0844296-00 PROJECT ID# 19-62826 HIGH PLAIN RD. ANDOVER, ESSEX COUNTY DRAWING TITLE:
			CONSTRUCTION DETAILS DRAWING NO: D-1



Town of Andover BOARD OF SELECTMEN

License and Permit Application Public Hearing Questionnaire

Please be willing and able to address these questions before the Board of Selectmen during your hearing.

Liquor License Application, Renewal, Change of Designated Manager

Name	JAMES R. CASS
Address	18 RED SPRING RD
Title	PROSIDENT
Company	OAK & IRON BROWNIE CO
Are all employees	Yes ☑ No □
who will be serving	
alcohol TIPS	
certified?	
Does the	Yes □ No ☑
establishment or any	
employees have any	
prior violations in	
terms of liquor	
license compliance?	
If yes, please describe the nature of any violations Please describe your business and the plans that have brought you before the Board this evening.	DAN AMERICAN MICRO BREWERY. SERVE FLESH AND FLAURFUL BREW BREWED ONSITE to the ARBOVER AND SURROUNDING COMMUNITIES (2) Change of MANAGER due to my frethers passing.
qualifications, certifications, and experience of the	• 33 years Conpute Expenience with large global Food Compunies (Nestle, MARS) • MUTIPLE FLUCTIONAL Expeniences (Sales, Muleting, General MANAJEMENT) • MUTIPLE VS- 9eo graphies (New England, Mils Atlantic, Central VS., Total V. • Global Centification brewing Science & Lechnology

To:

Andover Board of Selectman

From:

James Cass

President, Oak & Iron Brewing Co.

Date:

May 15 2019

Subject:

Saturday and Sunday Pouring Hours – Events Only

Dear Board of Selectman,

I am requesting the Andover Board of Selectman to allow Oak & Iron Brewing Co to pour beer at private social events on Saturday's and Sunday's starting at 10:30AM.

Background: Oak & Iron Brewing Co. is an Andover all family community social center that produces and serves beer to those twenty-one and older. We receive requests to host private baby showers, wedding showers, 1st birthday parties, fitness events and the occasional European soccer championship game. These events are generally from 10:30AM to 1:00PM on a Saturday and Sunday before we open to the general public. These are private "social events" first; the beer plays only a supporting role.

Specifically, we are requesting time changes as follows so we may serve our beer at these private events:

Saturday:

from 11:00AM to 10:30AM (30 minute change)

Sunday:

from 12:00PM to 10:30AM (90 minute change)

Thank you for your time and consideration.

Sincerely,

lames Cass



Town Clerk's Office

36 Bartlet Street Andover, MA 01810 978-623-8230 townclerk@andoverma.gov

TOWN OF ANDOVER



PUBLIC HEARING

Notice is hereby given under Chapter 138 of the General Laws, as amended, that Oak & Iron Brewing Company, Inc., 18 Red Spring Road, Andover, MA has applied for a change of officers/directors, change of ownership interest, transfer of stock, change of hours, and a change of manager to their Farmer Series Pouring Permit Malt Beverage License at 18 Red Spring Road, Andover, MA. James Cass, 15 Great Lake Lane, North Andover, MA is the proposed designated manager.

The public hearing will be held on Tuesday, September 10, 2019, in Conference Room A on the third floor of the Andover Town Offices, 36 Bartlet Street, Andover, MA at 7:00 p.m. in accordance with the General Laws relating thereto.

By Order of the Board of Selectmen

Austin Simko Town Clerk

Date of Issue: Thursday, August 29, 2019

Oak & Iron Brewing Co., Inc. MOTIONS

MOTION #1

I move to approve the application of Oak & Iron Brewing Company, Inc. for a change of officers/directors, change of ownership interest, transfer of stock, and a change of manager to its Farmer Series Pouring Permit Malt Beverage License at 18 Red Spring Road, Andover, MA, and I further move to approve James Cass, 15 Great Lake Lane, North Andover, MA as the designated manager, subject to the condition that all other requirements of the Town are met prior to issuance of the license.

Moved by	
Seconded by	
Voted	_to
t 10:30 a.m., under i	c. for a change of ho ts Farmer Series Pou ubject to the condition

MOTION #2

I move to approve the application of Oak & Iron Brewing Company, Inc. for a change of hours to allow pouring on Saturday and Sunday starting at 10:30 a.m., under its Farmer Series Pouring Permit Malt Beverage License at 18 Red Spring Road, Andover, MA, subject to the condition that all other requirements of the Town are met prior to issuance of the license.

Moved by		
Seconded by		
Voted	to	



Town of Andover BOARD OF SELECTMEN

License and Permit Application Public Hearing Questionnaire

Please be willing and able to address these questions before the Board of Selectmen during your hearing.

Liquor License Application, Renewal, Change of Designated Manager

Name	Michael Cammarata + Paul LaRosa
Address	30 tanglewood Cane, N. Andover, MA
Title	Partner
Company	Andover Restaurant Group DBA LaFina
Are all employees	Yes No D
who will be serving	
alcohol TIPS	
certified?	
Does the	Yes □ No□
establishment or any	w .
employees have any	
prior violations in	
terms of liquor	,
license compliance?	,
If yes, please	
describe the nature	
of any violations	
Please describe your	Who are sent in commental of a hill and
business and the	We are seeking approval of a full serve. Diquor liverse to our new restaurant
plans that have	Diana la contación de la conta
brought you before	home success to sur your rest with
the Board this	at 2) main st
evening.	201 0 / 11-account.
77	
Please provide an	We have successfully operated Jahosa's at I Berrie Restaurant
overview of	1 20 And I work of the
qualifications,	at) Burand M. L. 10 pas. Yull zence Restaurant
certifications, and	
experience of the	and Bar.
designated manager of the establishment.	
of the establishment.	



TOWN OF ANDOVER

Town Clerk's Office

36 Bartlet Street Andover, MA 01810 978-623-8230 townclerk@andoverma.gov

TOWN OF ANDOVER



PUBLIC HEARING

Notice is hereby given under Chapter 138 of the General Laws, as amended, that Andover Restaurant Group LLC, d/b/a LaFina, 7 Barnard Street, Andover, MA, has applied for an All Alcohol Restaurant Alcoholic Beverage License at 27 Main Street, Andover, MA. Paul LaRosa, 127 Locust Street, Danvers, MA is the proposed designated manager.

The premises to be described as follows: A 1-floor restaurant with storage and preparation area with a total sq. footage of 4,500; 3 entrance and 3 exits; and proposed seating capacity of 130 and a proposed occupancy of 200. Also to include patio area of approx. 500 sq. ft. for dining with approx. 40 outdoor seats.

The public hearing will be held on Tuesday, September 10th, 2019, in Conference Room A on the third floor of the Andover Town Offices, 36 Bartlet Street, Andover, MA. at 7:00 p.m. in accordance with the General Laws relating thereto.

By Order of the Board of Selectmen

Austin Simko Town Clerk

Date of Issue: Thursday, August 29, 2019

Andover Restaurant Group LLC, MOTIONS

MOTION #1

I move to approve the application of Andover Restaurant Group LLC, d/b/a LaFina, 7 Barnard
Street, Andover, MA, for an All Alcohol Restaurant Alcoholic Beverage License at 27 Main
Street, Andover, MA; and for the appointment of Paul LaRosa, 127 Locust Street, Danvers, MA
as designated Manager, subject to the condition that all other requirements of the Town are met
prior to issuance.

prior to issuance.	that all other requirements of the Town are met
	Moved by
	Seconded by
	Voted to
MOTION #2	
I move the Board find that the application of And an All Alcohol Restaurant Alcoholic Beverage L detrimental to the educational and spiritual activi Street, the Free Christian Church at 31 Elm Street Street, and the Christ Church at 29 Central Street	icense at 27 Main Street, Andover is not ities of the Saint Augustine School at 26 Central et, the Andover Baptist Church at 7 Central
	Moved by
	Seconded by
	Voted to



Town of Andover BOARD OF SELECTMEN

License and Permit Application Public Hearing Questionnaire

Please be willing and able to address these questions before the Board of Selectmen during your hearing.

Liquor License Application, Renewal, Change of Designated Manager

Name	Niki Patel
Address	9 Elm Street, Andover
Title	President
Company	Prayosha108 Corp. d/b/a Andover Spa
Are all employees	Yes ☑ No □
who will be serving	
alcohol TIPS	
certified?	
Does the	Yes □ No□X
establishment or any	
employees have any	
prior violations in	
terms of liquor	
license compliance?	
17	
If yes, please describe the nature	
of any violations	
Please describe your	
business and the	Liquor License Amendmen seeking 2 approvals. 1) Stock Transfer. Rakesh Patel is
plans that have	transferring 125 of his 250 shares of stock to Niki Patel (a current shareholder) and the
brought you before	other 125 of his 250 of his shares of stock to Narendra Patil (a current shareholder). Garyi
the Board this	Patel is transferring 250 shares of stock to Kush Patel (a new shareholder) 2) Change of
evening.	Officer/Director. Remove Rakesh Patel as Director and replace with Niki Patel. Remove
O	Garvit Patel as Treasurer and replace with Kush Patel.
Please provide an	•
overview of	We are not changing the manager of record. Niki Patel has been manager of record
qualifications,	since 2016.
certifications, and	
experience of the	
designated manager	
of the establishment.	



TOWN OF ANDOVER

Town Clerk's Office

36 Bartlet Street Andover, MA 01810 978-623-8230 townclerk@andoverma.gov

TOWN OF ANDOVER



PUBLIC HEARING

Notice is hereby given under Chapter 138 of the General Laws, as amended, that Prayosha108 Corporation d/b/a Andover Spa, 9 Elm Street, Andover, MA has applied for a change of officers/directors and a change of stock interest to its Retail Package All Alcoholic Beverage License at 9 Elm Street, Andover, MA. Niki Patel, 342 Treble Cove Road, North Billerica, MA remains the designated manager.

The public hearing will be held on Tuesday, September 10, 2019, in Conference Room A on the third floor of the Andover Town Offices, 36 Bartlet Street, Andover, MA at 7:00 p.m. in accordance with the General Laws relating thereto.

By Order of the Board of Selectmen

Austin Simko Town Clerk

Date of Issue: Thursday, August 29, 2019

Prayosha108 Corp. d/b/a/ Andover Spa MOTION

I move to approve the application of Prayosha108 Corporation d/b/a Andover Spa, 9 Elm Street, Andover, for a change of officers/directors and a change of stock interest to its Retail Package All Alcoholic Beverage License at 9 Elm Street, Andover, subject to the condition that all other requirements of the Town are met prior to issuance.

Moved by		
Seconded by		
Voted	to	



Town of Andover BOARD OF SELECTMEN

License and Permit Application Public Hearing Questionnaire

Please be willing and able to address these questions before the Board of Selectmen during your hearing.

Liquor License Application, Renewal, Change of Designated Manager

Name	Elaine L. Chirichiello
Address	60 Canterbury St. Andover MA
<u>Title</u>	Executive Chef
Company	Andover Country Club
Are all employees	Yes ☑ No □
who will be serving	
alcohol TIPS	
certified?	
Does the	Yes □ No☑
establishment or any	
employees have any	W.
prior violations in	
terms of liquor	
license compliance?	
If yes, please describe the nature of any violations Please describe your business and the plans that have brought you before the Board this evening.	We have booked a function for New Years Eve and would like to extend serving hours
Please provide an overview of	Elaine is our executive chef. She has been with company over 30 years.
qualifications,	Elaine and the General Manager check often with bar staff to ensure they
certifications, and	
experience of the	are in compliance with serving laws.
designated manager	
of the establishment.	
of the establishment.	



July 22, 2019

Town of Andover Town Clerk's Office 36 Bartlet Street Andover, MA 01810

RE:

Andover Country Club, Inc

62 Canterbury St

Common Victualler Alcoholic Beverages License

To Whom It May Concern:

Andover Country Club is petitioning the Board of Selectman for extended pouring hours for 12/31/2019-1/01/2020 from 1:00 am to 1:30 with a close time of 2 am. We are hosting a New Year's Eve banquet function.

Leo Roy

Vice President

Andover Country Club Inc.

LR/dg

Andover Country Club, Inc. MOTION

I move to approve the application of Andover Country Club, Inc., 60 Canterbury Street, Andover, for extended pouring hours on New Year's Eve and that alcoholic beverages may be poured until 1:30 A.M. on Wednesday, January 1, 2020, provided that all patrons are to be off of the premises by 2:00 A.M. on Wednesday, January 1, 2020, subject to the condition that all other requirements of the Town are met prior to issuance.

Moved by		
Seconded by		
Voted	to	



Town of Andover BOARD OF SELECTMEN

License and Permit Application Public Hearing Questionnaire

Please be willing and able to address these questions before the Board of Selectmen during your hearing.

Liquor License Application, Renewal, Change of Designated Manager

Name	man ma craw
Address	30 magnotia Ave, Haverhill MA on 830
Title	General Manager
Company	Bernder's Restaurents, LLC
Are all employees	Yes □ No 🗹
who will be serving	
alcohol TIPS	
certified?	
Does the	Yes □ No 🗹
establishment or any	
employees have any	
prior violations in	
terms of liquor	
license compliance?	
If yes, please	
describe the nature	
of any violations	
Please describe your	rustamant establishment on main st since 1991
business and the	
plans that have	St Ance 1991
brought you before	
the Board this	
evening.	
Please provide an	manager ut company for 10 +
overview of	manager w) company for 10 to
qualifications,	years transfer any cocan ons
certifications, and	
experience of the	
designated manager	
of the establishment.	

Bertucci's Restaurants, LLC MOTION

I move to approve the application of Bertucci's Restaurants, LLC, d/b/a Bertucci's, for a Change of Manager on its Wine & Malt Restaurant Alcoholic Beverage License at 90 Main Street, Andover; the new Manager to be Mary McGraw of 30 Magnolia Avenue, Haverhill, Massachusetts, subject to the condition that all other requirements of the Town are met prior to issuance of the license.

Moved by		
Seconded by		
Voted	to	

Board of Selectmen Minutes of Regular Meeting Monday, August 12, 2019

I. Call to Order

Chairwoman Laura Gregory called the meeting of the Select Board to order at 7:00 P.M. in the 3rd Floor Conference Room located at Town Offices. Present from the Select Board: Alex Vispoli, Dan Koh, Annie Gilbert, and Laura Gregory.

Others in Attendance: Town Manager Andrew Flanagan, Deputy Town Manager Michael Lindstrom, Town Clerk Austin Simko and Town Counsel Tom Urbelis. The meeting was duly posted and cablecast live.

II. Opening Ceremonies

A. Moment of Silence/Pledge of Allegiance

The meeting began with a Moment of Silence followed by the Pledge of Allegiance.

III. Communications/Announcements/Liaison Reports

The Town Manager provided an update on the reports from residents of discolored water appearing in their homes. The DPW has done an extraordinary job pinpointing the areas and addressing the issue at the Water Treatment Plant through flushing and other treatments. The Main Replacement Program has been increased to \$6M to replace unlined cast iron mains. Residents should continue to call DPW so they can continue to monitor the areas. July and August is the peak season for water use. The analysis by consultants is under way.

Annie Gilbert reported that the Mass School Building Authority (MSBA) has notified APS that they will be coming for a site visit on September 25th with senior architects and staff members who will spend the morning at AHS to look at the areas the District has identified for improvement. It is a big step but if it didn't happen there is less of a chance we would be invited into the program.

Dan Koh thanked Mike Lindstrom for his help with concerns from residents on the discolored water and responding so promptly to help out.

Alex Vispoli suggested the DPW look at a technique for clean pipes that other communities such as Scituate are using. Andrew Flanagan said they have and will continue to look at what other communities are doing. Situate has invited us to come down to see how it works in their community. Andrew will report back to the Board with the results of the research on new techniques being used in other communities.

Laura Gregory said the last summer concert in The Park is on Wednesday and she encourages residents to come down and enjoy the music and local establishments. The Vietnam War Memorial Replica will be at Ipswich Park in North Reading beginning on Thursday at 10:00 A.M. until Sunday at 3:00 P.M. (open 24 hours a day).

IV. <u>Citizens Petitions and Presentations</u>

None

V. <u>Public Hearing</u>

A. National Grid Underground Electric Conduit

The Board discussed a petition from National Grid to construct a line of underground electric conduit, including the necessary sustaining and protecting fixtures along and across Gavin Circle, Andover.

The representative from NGrid explained the plan to place the cables into a conduit so everyone will have a new service cable. If approved by the Selectmen tonight, NGRID plans to begin the project in September and finish within a 4-week period.

Annie Gilbert asked if the project work will be done continuously, without any stoppages, through to completion. She also asked how the flow of communication to residents be handled.

The NGRID representative said the project manager will handle any issues that arise. Neighbors will receive a letter of notification about the project that will include contact numbers. Workers will be hired from a third party and dedicated to this project.

Anyone with concerns can also call the Deputy Town Manager, Mike Lindstrom.

A contingent of residents from Gavin Circle were present at the meeting. They asked several questions and offered suggestions about the process.

Annie Gilbert moved that the Board approve a petition from National Grid to construct a line of underground electric conduit, including the necessary sustaining and protecting fixtures along and across Gavin Circle, Andover. The motion was seconded by Alex Vispoli and voted 4-0 to approve.

B. National Grid Underground Electric Conduit

The Board discussed a petition from National Grid to construct a line of underground electric conduits, including the necessary sustaining and protecting fixtures under and across Park Street, Andover.

Any work done to the sidewalks will be repaired by NGrid. This job has not been scheduled yet.

Dan Koh moved that the Board approve a petition from National Grid to construct a line of underground electric conduits, including the necessary sustaining and protecting fixtures under and across Park Street, Andover. Motion seconded by Alex Vispoli and voted 4-0 to approve.

C. <u>National Grid and Verizon New England Pole Petition</u>

The Board discussed a petition from National Grid and Verizon New England, Inc. to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures along and across Salem Street, Andover.

There is an existing tree with a guide wire that has to be removed. One new pole will be installed across the street and the wire will run between both poles.

Alex Vispoli moved that the Board approve a petition from National Grid and Verizon New England, Inc. to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures along and across Salem Street, Andover. Motion seconded by Dan Koh and voted 4-0 to approve.

D. Liquor License Hearing

The Board discussed approving an All Alcohol Restaurant Alcoholic Beverage License for JackRuss LLC, d/b/a Andiamo Restaurant & Bar located 1 Minuteman Road in Andover. All the required paperwork has been received and approved.

Alex Vispoli moved that the Board approve the application for an All Alcohol Restaurant Alcoholic Beverage License for JackRuss LLC, d/b/a Andiamo Restaurant & Bar located at One Minuteman Road in Andover and for appointment of Patricia Collins, 32 Maple Avenue, Methuen, as manager and that all other requirements of the Town are met prior to issuance. Motion seconded by Annie Gilbert and voted 5-0 to approve.

VI. Regular Business of the Board

A. Staging at 44 Main Street

The Board discussed the request for staging over the public sidewalk at 44 Main Street. The Town Manager asked the Building Commission to look at the location to determine if the facade was a danger to public safety. It was determined that scaffolding should be erected over the public sidewalk and that they meet the Town standards and to provide a statement of insurance. The Town requires \$2M in insurance per occurrence and \$2M in the aggregate.

The Town Manager said they are waiting for proof of insurance and asked that the Board authorize the Chair to sign off on the Board's behalf. Chris Clemente, Building Inspector said the insurance is being updated.

Dan Koh moved that the Board approve a License Agreement for staging over the public sidewalk at 44-46 Main Street on the provision that the Town receive the required insurance that has been requested and to authorize the Chair to sign the license on behalf of the Board. The motion was seconded by Annie Gilbert and voted 4-0 to approve.

Regarding the issue of the downtown lights not being on at night, the Town Manager said there were issues with the sensors. Replacement parts have been ordered and Town workers are making sure there are no interruptions going forward.

B. <u>125 Bailey Road Preservation Restriction</u>

The Board discussed the Preservation Restriction Agreement for 125 Bailey Road that is being presented for their approval.

Attorney Katherine Morin, representing AJM Construction, LLC current owner of the property, provided information on the request for the Preservation Restriction Agreement for 125 Bailey Road. The Preservation Restriction has been approved by Town Counsel and the Andover Preservation Commission. The Preservation Restriction preserves the exterior of the home in perpetuity.

Annie Gilbert moved that the Board approve and accept a Preservation Restriction Agreement for 125 Bailey Road. Motion seconded by Alex Vispoli and voted 4-0 to approve.

C. <u>License Agreement for Landscape area near 89 Main Street</u>

Board to review and consider signing a license agreement between the Town of Andover and Lincoln Essex OAV, LLC for a landscape area located near 89 Main Street.

Representatives of Lincoln Essex OAV, LLC met with Chris Cronin to discuss improving the entrance area near 89 Main Street as best they can. The area does not meet ADA standards. A rumble mat has been installed and there are plans to enhance what they can, which is already a very sloped parking area. After improvements are made on-going maintenance obligations will be handled by the tenant (restaurant owners) through the owners of the building and included in the agreement. The license can be terminated by the Town for any time for any reason.

The Town Manager is recommending not to charge a fee for access to the building, as Lincoln Essex OAV, LLC are improving and maintaining a public space. This is a public way that the Town would otherwise have to maintain and the Town assumes no obligation other than ownership.

Laura Gregory is not interested in charging a fee for access to the structure, with the understanding that the tenants will take care of it. She asked why the policy requirements for coverage are less than the scaffolding contract. Tom Urbelis said this is a different type of policy. Laura suggested they update the policy requirements.

Alex Vispoli moved that the Board approve a License Agreement between the Town of Andover and Lincoln Essex OAV, LLC for a landscape area located near 89 Main Street. Motion seconded by Annie Gilbert and voted 4-0 to approve.

C. <u>Vehicle for Hire License</u>

Board to review and consider voting to approve the application of Methuen High Class, Inc. for a Vehicle for Hire license for Henry Blanco, of Methuen High Class, Inc., 300 Brickstone Sq., Suite 211, Andover, operator of a Vehicle for Hire business at 300 Brickstone Sq., Suite 211, with 40 vehicles. Austin Simko reported that all approvals have been received. Vehicles are not housed in Andover.

On a motion by Annie Gilbert and seconded by Dan Koh, the Select Board voted 4-0 to approve the application of Methuen High Class, Inc., for a Vehicle to Hire License for Henry Blanco, of Methuen High Class, Inc., as presented with the following conditions, no livery vehicles to be stored in Andover and that all other requirements are met prior to issue.

D. <u>Financial Interest Exemption</u>

Board to consider request by Ellen Keller for the Board to vote pursuant to General Laws Chapter 268A, Section 17 and Section 20, to approve an exemption of her financial interest in an agreement to provide space for the Andover Senior Center for the Center's Daycare program.

Andrew Flanagan explained that over the past several months the Town's Transition Team has laid out a plan for placement for specific services requiring a rental space while the Sr. Center is under construction. The Town will be renting space at Dundee Park for the Senior Center's Daycare Program for the period of time during the renovation and authorized by Ozzie Properties of whom Ellen Keller is employed.

Part of her compensation package is commissions. She may have a financial interest in the matter and will need approval for an exemption as required by the Town.

Annie Gilbert moved to approve the request by Ellen Keller, pursuant to General Laws Chapter 268A, Section 17, and Section 20, to approve an exemption of Ellen Keller's financial interest in an amendment to provide space for the Andover Senior Center for the Center's Daycare Program and to certify that the services of the Town requires the exemption for such agreement. The motion was seconded by Alex Vispoli and voted 4-0 to approve.

VII. Consent Agenda

A. Appointments by the Select Board

Alex Vispoli moved to approve the annual appointment and re-appointment of Election Officers (Poll Workers) pursuant to MGL Chapter 54, Section 12, as printed in the consent agenda and as recommended by the Town Clerk. Motion seconded by Dan Koh and voted 4-0 to approve.

Department	Name	Position	Rate/Term	Date of Hire
Town Clerk's Office	Mary Jane	Pollworker	\$9.25/hour	8/12/19
	Bausemer			
Town Clerk's Office	Champa Bilwakesh	Deputy Warden	\$9.25/hour	8/12/19
Town Clerk's Office	Jeanne P. DeLisio	Deputy Inspector	\$9.25/hour	8/12/19
Town Clerk's Office	Nancy S. Gump	Deputy Inspector	\$9.25/hour	8/12/19
Town Clerk's Office	Jack Hall	Deputy Clerk	\$9.25/hour	8/12/19
Town Clerk's Office	Vecenza Johnson	Inspector	\$9.25/hour	8/12/19
Town Clerk's Office	Charlotte Lyons	Pollworker	\$9.25/hour	8/12/19
Town Clerk's Office	Barbara MacIntire	Pollworker	\$9.25/hour	8/12/19
Town Clerk's Office	Ellen T. Marcus	Pollworker	\$9.25/hour	8/12/19
Town Clerk's Office	Jeanne Normandy	Pollworker	\$9.25/hour	8/12/19
Town Clerk's Office	James J. Redmond	Clerk	\$10.25/hour	8/12/19
Town Clerk's Office	Judith T. Reghitto	Warden	\$11.25/hour	8/12/19
Town Clerk's Office	Maryann Sadagopan	Pollworker	\$9.25/hour	8/12/19
Town Clerk's Office	Kathleen M. Salvi	Pollworker	\$9.25/hour	8/12/19
Town Clerk's Office	Susan A. Schwarz	Inspector	\$9.25/hour	8/12/19
Town Clerk's Office	Marilyn P. Wicker	Pollworker	\$9.25/hour	8/12/19
Town Clerk's Office	Lora Bates (Williams)	Deputy Warden	\$9.25/hour	8/12/19
Town Clerk's Office	Patricia Boutin- Skene	Pollworker	\$9.25/hour	8/12/19
Town Clerk's Office	Gail A. Demaso	Pollworker	\$9.25/hour	8/12/19
Town Clerk's Office	Rhonda Fisher	Pollworker	\$9.25/hour	8/12/19

Town Clerk's Office	Norma A. Gammon	Pollworker	\$9.25/hour	8/12/19
Town Clerk's Office	Ann Grecoe	Deputy Clerk	\$9.25/hour	8/12/19
Town Clerk's Office	Lois Kelly	Deputy Inspector	\$9.25/hour	8/12/19
Town Clerk's Office	Gerda Mosca	Deputy Inspector	\$9.25/hour	8/12/19
Town Clerk's Office	Walter W. Salvi	Warden	\$11.25/hour	8/12/19
Town Clerk's Office	James Sellers	Clerk	\$10.25/hour	8/12/19
Town Clerk's Office	Patricia Simpson	Pollworker	\$9.25/hour	8/12/19
Town Clerk's Office	Margaret Tenczar	Inspector	\$9.25/hour	8/12/19
Town Clerk's Office	George Thomson	Pollworker	\$9.25/hour	8/12/19
Town Clerk's Office	Kevin J. Twohig	Inspector	\$9.25/hour	8/12/19
Town Clerk's Office	Nancy Vogel	Pollworker	\$9.25/hour	8/12/19
Town Clerk's Office	Myrna Zetlan	Pollworker	\$9.25/hour	8/12/19
Town Clerk's Office	Rita T. Arsenault	Pollworker	\$9.25/hour	8/12/19
Town Clerk's Office	Nancy A. Burnham	Deputy Inspector	\$9.25/hour	8/12/19
Town Clerk's Office	Delores J. Cleland	Deputy Inspector	\$9.25/hour	8/12/19
Town Clerk's Office	Denise S. Doherty	Deputy Warden	\$9.25/hour	8/12/19
Town Clerk's Office	John Doherty	Deputy Clerk	\$9.25/hour	8/12/19
Town Clerk's Office	Kathleen Dolan	Pollworker	\$9.25/hour	8/12/19
Town Clerk's Office	Joan M. LeMieux	Inspector	\$9.25/hour	8/12/19
Town Clerk's Office	Melvin Martin	Pollworker	\$9.25/hour	8/12/19
Town Clerk's Office	Mary Mcgettrick	Pollworker	\$9.25/hour	8/12/19
Town Clerk's Office	Nancy Mitchell	Pollworker	\$9.25/hour	8/12/19
Town Clerk's Office	Calvin G. Perry	Warden	\$11.25/hour	8/12/19
Town Clerk's Office	Peter H. Schwind	Clerk	\$10.25/hour	8/12/19
Town Clerk's Office	H. Francis	Pollworker	\$9.25/hour	8/12/19
	Rittershaus			
Town Clerk's Office	Cynthia M. Sexton	Pollworker	\$9.25/hour	8/12/19
Town Clerk's Office	Suzanne Soo Hoo	Pollworker	\$9.25/hour	8/12/19
Town Clerk's Office	Mary Kate Allard	Deputy Warden	\$9.25/hour	8/12/19
Town Clerk's Office	Constantine	Pollworker	\$9.25/hour	8/12/19
	Bassilakis			
Town Clerk's Office	Nancy Buckley	Deputy Inspector	\$9.25/hour	8/12/19
Town Clerk's Office	Cynthia Campbell	Deputy Inspector	\$9.25/hour	8/12/19
Town Clerk's Office	Christine Curran	Pollworker	\$9.25/hour	8/12/19
Town Clerk's Office	Eleanor A. Everett	Warden	\$11.25/hour	8/12/19
Town Clerk's Office	Alice E. Friedenson	Pollworker	\$9.25/hour	8/12/19
Town Clerk's Office	Robert A.	Pollworker	\$9.25/hour	8/12/19
	Friedenson			
Town Clerk's Office	Carol Hopkinson	Deputy Clerk	\$9.25/hour	8/12/19
Town Clerk's Office	Susan Hunter	Pollworker	\$9.25/hour	8/12/19
Town Clerk's Office	MaryRuth Luther	Inspector	\$9.25/hour	8/12/19
Town Clerk's Office	Kenneth Ozoonian	Inspector	\$9.25/hour	8/12/19
Town Clerk's Office	Julie E. Pike	Clerk	\$10.25/hour	8/12/19
Town Clerk's Office	Henry Poirier	Pollworker	\$9.25/hour	8/12/19
Town Clerk's Office	Helen Sellers	Pollworker	\$9.25/hour	8/12/19

Town Clerk's Office	Susan Wartman	Pollworker	\$9.25/hour	8/12/19
Town Clerk's Office	Mary D. Barry	Pollworker	\$9.25/hour	8/12/19
Town Clerk's Office	David Cleary	Deputy Warden	\$9.25/hour	8/12/19
Town Clerk's Office	Suanne C. Dillman	Pollworker	\$9.25/hour	8/12/19
Town Clerk's Office	Maureen A.	Deputy Clerk	\$9.25/hour	8/12/19
	Finneran			
Town Clerk's Office	Wendy Cassidy-	Inspector	\$9.25/hour	8/12/19
	Grobicki			
Town Clerk's Office	Charles H.	Warden	\$11.25/hour	8/12/19
	Heseltine			
Town Clerk's Office	Geraldine Jacobson	Deputy Inspector	\$9.25/hour	8/12/19
Town Clerk's Office	Phyllis A. Jardine	Deputy Inspector	\$9.25/hour	8/12/19
Town Clerk's Office	Shirley E. Kountze	Inspector	\$9.25/hour	8/12/19
Town Clerk's Office	Lynn M.R. Landry	Pollworker	\$9.25/hour	8/12/19
Town Clerk's Office	Joanne Lepine	Pollworker	\$9.25/hour	8/12/19
Town Clerk's Office	Genee Morrissey	Pollworker	\$9.25/hour	8/12/19
Town Clerk's Office	Beatrice A. Pfister	Pollworker	\$9.25/hour	8/12/19
Town Clerk's Office	Shiva Sheel	Clerk	\$10.25/hour	8/12/19
Town Clerk's Office	David C.	Pollworker	\$9.25/hour	8/12/19
	Tomlinson			
Town Clerk's Office	Judith F. Birtles	Deputy Warden	\$9.25/hour	8/12/19
Town Clerk's Office	Cynthia Cohen	Pollworker	\$9.25/hour	8/12/19
Town Clerk's Office	Dianne E. DeLucia	Pollworker	\$9.25/hour	8/12/19
Town Clerk's Office	James Demaso	Pollworker	\$9.25/hour	8/12/19
Town Clerk's Office	Alexandra Driscoll	Deputy Inspector	\$9.25/hour	8/12/19
Town Clerk's Office	John (Jack) Driscoll	Deputy Inspector	\$9.25/hour	8/12/19
Town Clerk's Office	Abigail Harris	Pollworker	\$9.25/hour	8/12/19
Town Clerk's Office	Christine Hayward	Pollworker	\$9.25/hour	8/12/19
Town Clerk's Office	Nancy A. James	Clerk	\$10.25/hour	8/12/19
Town Clerk's Office	W. Robert James	Deputy Clerk	\$9.25/hour	8/12/19
Town Clerk's Office	Nancy Mulvey	Pollworker	\$9.25/hour	8/12/19
Town Clerk's Office	Marilyn S. Nolan	Pollworker	\$9.25/hour	8/12/19
Town Clerk's Office	Joy Sapienza	Pollworker	\$9.25/hour	8/12/19
Town Clerk's Office	Gisella Spreizer	Pollworker	\$9.25/hour	8/12/19
Town Clerk's Office	Cynthia Stoltz	Pollworker	\$9.25/hour	8/12/19
Town Clerk's Office	Robert E. Willard	Warden	\$11.25/hour	8/12/19
Town Clerk's Office	Marian C. Bicking	Warden	\$11.25/hour	8/12/19
Town Clerk's Office	Robert Decelle	Deputy Warden	\$9.25/hour	8/12/19
Town Clerk's Office	Patricia Donohue	Deputy Inspector	\$9.25/hour	8/12/19
Town Clerk's Office	Nancy Earnley	Deputy Inspector	\$9.25/hour	8/12/19
Town Clerk's Office	Marilyn Fulginiti	Deputy Clerk	\$9.25/hour	8/12/19
Town Clerk's Office	Denise Gentile	Pollworker	\$9.25/hour	8/12/19
Town Clerk's Office	Yvette Goulet	Pollworker	\$9.25/hour	8/12/19
Town Clerk's Office	Jennifer Hickman	Inspector	\$9.25/hour	8/12/19
Town Clerk's Office	Paul Hickman	Pollworker	\$9.25/hour	8/12/19

Town Clerk's Office	Dorothy Hollenbeck	Pollworker	\$9.25/hour	8/12/19
Town Clerk's Office	Elizabeth A. Kochakian	Pollworker	\$9.25/hour	8/12/19
Town Clerk's Office	Sharon Magnuson	Deputy Warden	\$9.25/hour	8/12/19
Town Clerk's Office	Sandra Minkkinen	Pollworker	\$9.25/hour	8/12/19
Town Clerk's Office	Dorothy S. Morrissey	Pollworker	\$9.25/hour	8/12/19
Town Clerk's Office	Judith Norton	Clerk	\$10.25/hour	8/12/19
Town Clerk's Office	Jeanne S. Paskowsky	Pollworker	\$9.25/hour	8/12/19
Town Clerk's Office	Gail Ralston	Deputy Clerk	\$9.25/hour	8/12/19
Town Clerk's Office	Evelyn A. Retelle	Pollworker	\$9.25/hour	8/12/19
Town Clerk's Office	Charlotte Taylor	Inspector	\$9.25/hour	8/12/19
Town Clerk's Office	Helen Waldruff	Inspector	\$9.25/hour	8/12/19
Town Clerk's Office	David W. Brown	Warden	\$11.25/hour	8/12/19
Town Clerk's Office	Donna Cooper	Deputy Inspector	\$9.25/hour	8/12/19
Town Clerk's Office	Donnabeth Dooley	Deputy Inspector	\$9.25/hour	8/12/19
Town Clerk's Office	George Fulginiti	Deputy Warden	\$9.25/hour	8/12/19
Town Clerk's Office	Suzanne Hornick	Deputy Clerk	\$9.25/hour	8/12/19
Town Clerk's Office	Judith Lugus	Clerk	\$10.25/hour	8/12/19
Town Clerk's Office	Remi Machet	Pollworker	\$9.25/hour	8/12/19
Town Clerk's Office	Deborah K. Moskal	Inspector	\$9.25/hour	8/12/19
Town Clerk's Office	Marcia S. O'Donnell	Pollworker	\$9.25/hour	8/12/19
Town Clerk's Office	Howard Rabinowitz	Inspector	\$9.25/hour	8/12/19
Town Clerk's Office	Catherine A. Robie	Pollworker	\$9.25/hour	8/12/19
Town Clerk's Office	Linda Salzman	Pollworker	\$9.25/hour	8/12/19
Town Clerk's Office	Delia Strobel	Pollworker	\$9.25/hour	8/12/19
Town Clerk's Office	Gloria Wager	Pollworker	\$9.25/hour	8/12/19
Town Clerk's Office	Howard Zetlan	Pollworker	\$9.25/hour	8/12/19
Town Clerk's Office	Justine Croteau	Deputy Clerk	\$9.25/hour	8/12/19
Town Clerk's Office	Sandra DiVincenzo	Deputy Warden	\$9.25/hour	8/12/19
Town Clerk's Office	Luan M. Giannone	Pollworker	\$9.25/hour	8/12/19
Town Clerk's Office	Jane Gifun	Inspector	\$9.25/hour	8/12/19
Town Clerk's Office	Joseph F. Gifun	Inspector	\$9.25/hour	8/12/19
Town Clerk's Office	Phyllis E. Herskovits	Pollworker	\$9.25/hour	8/12/19
Town Clerk's Office	George Kakridas	Pollworker	\$9.25/hour	8/12/19
Town Clerk's Office	Pamela Mitchell	Pollworker	\$9.25/hour	8/12/19
Town Clerk's Office	Richard G. O'Brien	Warden	\$11.25/hour	8/12/19
Town Clerk's Office	Paul Ordman	Deputy Inspector	\$9.25/hour	8/12/19
Town Clerk's Office	Carolyn Page	Deputy Inspector	\$9.25/hour	8/12/19
Town Clerk's Office	Ivy Raboniwitz	Clerk	\$10.25/hour	8/12/19

Town Clerk's Office	Mildred M.	Pollworker	\$9.25/hour	8/12/19
	Raymond			
Town Clerk's Office	Lisa Reid	Pollworker	\$9.25/hour	8/12/19
Town Clerk's Office	Ruth N. Shapiro	Pollworker	\$9.25/hour	8/12/19
Town Clerk's Office	Joan Dow	Pollworker	\$9.25/hour	8/12/19
Town Clerk's Office	Paul Dow	Pollworker	\$11.25/hour	8/12/19
Town Clerk's Office	Randall L. Hanson	Pollworker	\$11.25/hour	8/12/19
Town Clerk's Office	Maurice Y. LaBarre,	Pollworker	\$11.25/hour	8/12/19
	Jr.			
Town Clerk's Office	Sallie L. LaBarre	Pollworker	\$9.25/hour	8/12/19
Town Clerk's Office	Alice Pincus	Pollworker	\$11.25/hour	8/12/19
Town Clerk's Office	Anthony Sofia	Pollworker	\$11.25/hour	8/12/19
Town Clerk's Office	Ken Veznaian	Pollworker	\$9.25/hour	8/12/19

B. Appointments by the Town Manager

Annie Gilbert moved that the following appointments by the Town Manager be approved as printed. The motion was seconded by Alex Vispoli and voted 4-0 to approve as printed.

Annie asked about the structure of the Town Governance Study Committee and how it will work. Andrew said the agenda for the first meeting in September will be to provide an overview.

Alex requested a timeline and specific charge for the next meeting. The Town Manager has drafted a charge on what their scope was. Alex would like to have a timeline and a specific charge. Laura suggested not having a specific timeline.

Department	Name	Position	Rate/Term	Date of Hire
Community Services	Ross Vieira	Summer Program	\$11.25/hour	7/8/19
-Recreation		Counselor		
Community Services	David Giribaldi	Seasonal	\$15.00/hour	7/11/19
-Recreation				
Community Services	Alexa Pacy	Seasonal	\$12.25/hour	6/18/19
-Recreation				
Community Services	Tyler Durling	Seasonal	\$11.25/hour	7/15/19
-Recreation				
Community Services	Kyle Hacket	Seasonal	\$11.25/hour	7/15/19
-Recreation				
Community Services	Alexander	Life Guard	\$12.00/hour	7/16/19
-Recreation	Durham			
Community Services	Lauren Kole	Kid Care After	\$12.25/hour	8/1/19
-Recreation		School Program		
Community Services	Max Campion	Seasonal	\$11.25/hour	8/1/19

8/1/19
8/1/19
8/1/19
7/1/19
7/1/19
7/5/19
7/24/19
8/13/19
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7/16/19
8/13/19
9/3/19
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8/12/19
8/12/19
8/12/19
9/1/19
9/1/19
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9/1/19

Town Governance Study	Dara Obbard	Member	Three Years	9/1/19
Committee				
Town Governance Study	Paul Cavicchi	Member	Three Years	9/1/19
Committee				
Town Governance Study	Aleksandra	Member	Three Years	9/1/19
Committee	Stapczynski			
Town Governance Study	David Floreen	Member	Three Years	9/1/19
Committee				
Town Governance Study	Austin Simko	Ex-Officio	Three Years	9/1/19
Committee				
Town Governance Study	Sheila Doherty	Ex-Officio	Three Years	9/1/19
Committee				

VIII. Adjourn

At 8:25 P.M. on a motion by Alex Vispoli and seconded by Annie Gilbert, the Select Board voted 4-0 moved to adjourn from the Regular Meeting of August 12, 2019.

Respectfully submitted,

Dee DeLorenzo Recording Secretary Documents: